School Board Agenda
Regular Meeting
Barnum Public Schools ISD 91

June 19, 2018
Tuesday - 6:30 P.M.
Board Room

3675 County Road 140
Barnum, Minnesota 55707

School Board Meeting Agenda
Independent School District No. 91
Barnum, Minnesota
Tuesday, June 19, 2018
6:30 p.m. – Board Room

I. Call to Order

II. Agenda Changes

III. Approval of Minutes

Minutes of the Regular Meeting of the School Board, May 15, 2018. (Attachment A)

IV. Chairperson's Announcements

A. Good Things Happening

1. Congratulations to our State Track competitors: Lexi Bonneville - 7th in Discus; Reese Miletich - 11th in 100 Meter Dash; Sam Goodwin - 11th in Discus and 16th in Shot Put.

2. Congratulations to Brandon Calverley, who advanced to the State Golf Meet.

3. Congratulations to Barnum High School junior, Jessica Schatz, who was crowned Miss Barnum during Barnum Spring Fever Days.

B. Public Participation

- Three minutes per person – 15 minutes maximum.
- Complaints about personnel or individuals are not allowed.
- No Board action is to be taken at this time.
- This is the only time during the meeting that audience participation will be allowed unless scheduled in advance.

V. Treasurer's Report

Approve Treasurer's Report as of May 31, 2018. (Attachment B)

VI. Payment of Bills

Consideration of bills and authorization to pay bills in the amount of $170,370.20 and payroll paid in May in the amount of $568,866.44 for a total of $739,236.64.

VII. Approve wire transfer funds of $1,407,000.00. (Attachment C)

VIII. Reports

A. Superintendent

1. Summer Projects
2. NASC Update

B. High School Principal – Brian Kazmierczak will be present and reporting. (Attachment D)

C. Community Education Coordinator – Roxy Olsen-Hurst will be present and reporting. (Attachment E)

D. Athletic Director – Dave Duesler will not be present. (Attachment F)

IX. A. Consent Agenda

1. Approve the 2018-2019 Resolution for Membership in the Minnesota State High School League.

2. Approve a request from Brenda Moors to enroll in the Masters of Science in Curriculum & Instruction: Emphasis in Literacy through Minnesota State University Moorhead beginning July 2018.

3. Approve the resignation of Megan Erickson, School Age Care Assistant, effective June 2, 2018.

4. Approve the resignation of Sheryl Polman Biittner, Knowledge Bowl Advisor, effective June 2, 2018.

5. Approve the FMLA request of Sheryl Polman Biittner, Spanish Teacher, for the 2018-2019 school year.

6. Approve the resignation of Sheryl Polman Biittner, Spanish Teacher, at the end of the 2018-2019 school year.

7. Approve the resignation of Rachel McCorison, Paraprofessional, effective June 2, 2018.

8. Approve the following donations to the Elementary School Patrol: Barnum parent and community member - $150.00; Robin and Lou Paulson - $100.00; Barnum Community Club - $200.00.

9. Approve a $391.25 donation from Michael and Lynn Karlstedt for meal account hard luck cases.

10. Approve a $448 donation from the Knights of Columbus (Willow River) for Special Ed Transitions.

11. Approve a $50 donation from Poor Gary's Pizza of Moose Lake for Trap Shooting.

12. Approve a $3,000 donation from the Irving Community Association for the High School Choir.

13. Approve the following donations for BPA: City of Barnum - $100; Edward Jones - $50; HMR Book Inc. - $150; Barnum PTO - $300; Hoffman Oak Lake Campground - $50; McGregor Insurance Agency, Inc. - $100; Grimm's Collision Center - $50; Moose Lake Florists - $50; Davidson Insurance Agency - $50; Moose Lake Inc. - $25

14. Approve the 2018-2019 contract with Arrowhead Regional Computer Consortium at a cost of $40,294.34. The cost for 2017-2018 was $40,525.81.

15. Approve the non-renewal of Brendalyn Hall, Paraprofessional, effective June 1, 2018.

16. Approve the non-renewal of Sirena Sweere, Paraprofessional, effective June 1, 2018.

17. Approve the 2018 Lead in Water Written Compliance Plan, facilitated by MacNeil Environmental, Inc. The District will test all drinking water sources in 2018. (Attachment G)

18. Approve the annual membership to Minnesota Rural Education Association, MREA. Cost for the 2018-2019 school year is $1,898.

19. Approve the Long Term Facilities Maintenance Expenditure Budget for FY 2019 – FY 2028.

20. Approve the resignation/retirement of Lori Koski, Music Teacher, effective June 6, 2018.

21. Approve the Notice of Filing Dates for General Election to the School Board, Independent School District No. 91. (Attachment H)

22. Approve the FY19 School Calendar with changes to January dates.

B. Items for Individual Action and Discussion

1. Consider approving the hire of Breanna Hattenberger, Spanish Teacher, Long-Term Substitute, for the 2018-2019 school year.

2. Consider approving the hire of the following Summer 2018 Early Childhood Special Education Team serving children under the age of 3 years:
   - Mary Hertenstein, SLP
   - Gena Knaus, ECSE Teacher

3. Consider approval of the FY 2019 preliminary budget. (Attachment I)

4. Consider approval of the 2018-2019 Coaching Assignments. (Attachment J)

5. Consider approving the hire of James Calhoun, Building Supervisor, effective August 20, 2018.

6. Consider approving the hire of Judi Vitito, Elementary Principal, as recommended by the Search Committee, effective August 1, 2018.

7. Consider lunch prices for the 2018-2019 school year. Current prices are: $2.70 – BES; $2.80 – BHS; $3.80 – Adult

8. Consider a Resolution Reauthorizing a Previously Authorized Board Approved Referendum Authority. (Attachment K)

9. Report on the Superintendent's evaluation.

X. Communications

A. Enrollment Comparison for May 2018. (Attachment L)
B. Barnum Student Activity Report, May 31, 2018. (Attachment M)

XI. Future Meeting

Regular School Board meeting, Tuesday, July 17, 2018, 6:00 p.m. in the Board room

XII. Adjournment

Attachments:
A. Minutes of the Regular Meeting of the School Board, May 15, 2018
B. Treasurer's Report
C. Summary of Wire Transfer
D. High School Principal's Report

E. Community Education Coordinator's Report
F. Athletic Director's Report
G. Lead in Water Written Compliance Plan
H. Notice of Filing Dates for General Election to the School Board
I. FY 2019 Preliminary Budget
J. 2018-2019 Coaching Assignments
K. Resolution Reauthorizing a Previously Authorized Board Approved Referendum Authority
L. Enrollment Comparison
M. Barnum Student Activity Report

School Board Regular Meeting Minutes
Barnum Public Schools ISD 91
May 15, 2018

The meeting was called to order at 6:30 p.m.

Members Present: P. Coughlin, C. Fetters, J. Fuglestad , T. Newman, T. Peterson, P. Poirier, J. Unkelhaeuser and Superintendent D. Bottem

Members Absent: None

Agenda Changes: None

Approval of Minutes:
Motion by Poirier, **seconded** by Peterson and **unanimously carried** to approve the Minutes of the Regular Meeting of the School Board, April 17, 2018.

Chairperson's Announcements:

A. Good Things Happening

1. Three Barnum teams competed in the Envirothon at Cloquet Forestry Center. One team made up of Andrew Anderson, Keith Carlson, Dakota Litfin, Alan Sebring, and Laec Lekander, placed 4th (out of 40), and will advance to the State competition themed "Land Use Mgmt." on May 21.

2. Barnum High School received the below email from the Twins Learning Through Baseball staff after our geometry, advanced algebra and pre-calc students participated in their Learning Through Baseball at Target Field event:

   "I had a request from all your tour guides and the math teacher:

   They have asked me to tell you that your Barnum High School students were fabulous! They couldn't stop talking about how impressed they were with all the students. Your students were polite, attentive, helpful, and active in their learning. It was truly a joy to have your group visit us. Thank you for making our day!!

   Sincerely,
   Betty Haley
   Ballpark and Educational Tours
   Minnesota Twins Baseball Club"

B. Public Participation: None

Treasurer's Report:
Motion by Poirier, **seconded** by Unkelhaeuser and **unanimously carried** to approve the Treasurer's Report as of April 30, 2018.

Payment of Bills:
Motion by Poirier, **seconded** by Fetters and **unanimously carried** to approve the payment of bills in the amount of $114,910.87 and payroll paid in April in the amount of $552,693.74 for a total of $667,604.61.

Wire Transfer:
Motion by Poirier, **seconded** by Peterson and **unanimously carried** to approve the wire transfer of funds in the amount of $640,000.00.

Reports:
A. Superintendent
    1. Legislative Update
    2. Finance Committee
    3. Chemistry/Physics
    4. Principal Search Committee
B. Student School Board Representative – Rachael Barnes was not present.
C. High School Principal – Brian Kazmierczak was present and reported.
D. Interim Elementary Principal – Scott Anderson was present and reported.
E. Community Education Coordinator – Roxy Olsen-Hurst was not present.
F. Kelly Bonitz was present and spoke about the Business Professionals of America.

Consent Agenda:
Motion by Poirier, **seconded** by Fuglestad and **unanimously carried** to approve the Consent Agenda as follows:

1. Approve the resignation of Kim Zezulka, Paraprofessional, effective April 20, 2018.

2. Approve the following donations to the Trap Shooting Club: $50 from Ske's Auto Body, $100 from Grimm's Collision Center, $500 from MN Deer Hunters Assn. Carlton Cty. Chapter, $250 from MN Deer Hunters Assn. Quad Rivers Chapter, $25 from Moose Lake Brewing Co., $500 from Moose Horn Rod and Gun Club, $100 from Thompson Gas, and $100 from Northview Bank.

3. Approve the seasonal lay-off of the non-licensed staff. (Attachment G)

4. Approve School Board Policies: 101, 101.1, 102, 103, 104, 201, 202, 203, 203.1, 203.2, 203.5, 203.6, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 301, 302, 303, 304, 305, 306, 401, 402, 403, 404, 404F, 405, 406 407, 408, 409, 410, 412, 413, 413F, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 427, 441, B401.1, B401.2, B403.1, B417.1, B425, B426, B426-F1.

5. Approve the tenure of the following teachers as recommended by the Administration:
    - Maddie Belden
    - Alexis Crotteau
    - Rachel Arro

Items for Individual Action and Discussion:

1. **Motion** by Fetters, **seconded** by Poirier and **unanimously carried** to approve the hire of Spencer Walton, Part-time (.5) Music Teacher, effective August 28, 2018.

2. **Motion** by Poirier, **seconded** by Fetters and **unanimously carried** to approve closing the meeting at 6:50 p.m. for the Superintendent's Evaluation.

   Motion by Unkelhaeuser, **seconded** by Fetters and **unanimously carried** to approve re-opening the meeting following the Superintendent's Evaluation at 8:28 p.m.

Communications:

A. Enrollment Comparison for April 2018.
B. Barnum Student Activity Report, April 30, 2018.

Future Meetings:

A. BLT – Thursday, May 17, 3:30 p.m. in the Board room
B. Baccalaureate – Thursday, May 27, 2018, 7:00 p.m. in the High School Auditorium
C. Graduation – Friday, June 1, 2018, 7:00 p.m. in the High School Gymnasium
D. Finance Committee meeting – Tuesday, June 19, 2018, 6:00 p.m. in the Board room
E. Regular School Board meeting – Tuesday, June 19, 2018, 6:30 p.m. in the Board room

Adjournment:

Motion by Fetters, **seconded** by Coughlin and **unanimously carried** to approve adjournment of the meeting at 8:29 p.m.

Tony Newman
School Board Clerk

Attachment B

TREASURER'S REPORT

Cash and Investments as of May 31, 2018

FUND	Balance 4/30/2018	Debits	Credits	Balance 5/31/2018
GENERAL FUND	1,574,422.66	1,897,980.95	(946,254.21)	2,526,149.40
(Investments)	750,000.00	-	(750,000.00)	-
FOOD SERVICE	17,588.85	41,802.65	(38,121.30)	21,270.20
TRANSPORTATION	(394,641.92)	6,955.13	(53,104.84)	(440,791.63)
COMM. SERVICE	112,805.07	45,135.88	(32,162.31)	125,778.64
OPER. CAPITAL	(366,192.32)	1,517.42	(26,699.11)	(391,374.01)
BLDG. FUND	275,774.38	309.74	(202,757.96)	73,326.16
(Investments)	-	202,757.96	-	202,757.96
DEBT SERVICE	34,751.42	52,327.26	-	87,078.68
TRUST FUND	-	-	-	-
STUDENT ACTIVITY	15,515.38	1,694.25	(796.78)	16,412.85
POST-EMPLOY. TRUST	-	-	-	-
(Investments)	-	-	-	-
Total Cash & Invest. GNL	$ 2,020,023.52	$ 2,250,481.24	$ (2,049,896.51)	$ 2,220,608.25

Bank Accounts:

MN Trust Investments	1,895,114.28	
CHECKING ACCOUNT	190,168.91	(Northview Bank - Acct #105 030 1)
OUTSTAND. CHECKS & SHR PAYMENTS	(67,432.90)	
OUTSTAND. DEPOSITS	-	
Investments	202,757.96	
Total Cash & Investments	$2,220,608.25	

Barnum School District
Exp/Rev Summary - Fd
Period Ending May 31, 2018

Sequence: L, Fd

		Description	Revised18 Annual Budget	Period 201811	Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance
E		Expenditure							
	01	General Fund	7,840,716.55	632,259.24	6,126,953.26	78%	16,881.58	78%	1,696,881.71
	02	Food Service Fund	395,983.00	35,679.28	318,275.35	80%		80%	77,707.65
	03	Transportation Fund	547,561.00	46,149.71	446,762.63	82%	100.00	82%	100,698.37
	04	Comm Service Fund	310,032.00	28,187.71	238,263.07	77%	7,693.36	79%	64,075.57
	05	Capital Exp	439,746.04	26,699.11	418,555.60	95%	58,988.91	109%	(37,798.47)
	06	Building Construct	272,697.65		278,254.16	102%	36,872.51	116%	(42,429.02)
	07	Debt Redemption Fund	433,455.50		433,455.50	100%		100%	0.00
	08	Trust Fund	0.00		451.89	0%		0%	(451.89)
	11	Student Activity	13,211.83	796.78	9,189.70	70%	219.98	71%	3,802.15
E		Expenditure	10,253,403.57	769,771.83	8,270,161.16	81%	120,756.34	82%	1,862,486.07
R		Revenue							
	01	General Fund	(7,501,641.06)	(840,756.53)	(6,690,853.24)	89%		89%	(810,787.82)
	02	Food Service Fund	(372,700.00)	(39,360.63)	(333,792.26)	90%		90%	(38,907.74)
	03	Transportation Fund	(461,709.49)		(5,971.00)	1%		1%	(455,738.49)
	04	Comm Service Fund	(303,217.83)	(41,161.28)	(306,261.30)	101%		101%	3,043.47
	05	Capital Exp	(297,370.14)	(1,517.42)	(117,846.51)	40%		40%	(179,523.63)
	06	Building Construct	0.00	(309.74)	(135,323.02)	0%		0%	135,323.02
	07	Debt Redemption Fund	(452,389.08)	(52,327.26)	(273,108.86)	60%		60%	(179,280.22)
	11	Student Activity	(11,250.00)	(1,694.25)	(12,130.71)	108%		108%	880.71
R		Revenue	(9,400,277.60)	(977,127.11)	(7,875,286.90)	84%		84%	(1,524,990.70)
		Report Totals:	853,125.97	(207,355.28)	394,874.26	46%	120,756.34	60%	337,495.37

Four Year General Fund Spending Patterns

2014-2015
Budget: $6,913,539

	% of year elapsed	Monthly Expense	Percent of Total	Expense to Date	Percent of Total	Variance Between % of yr elapsed vs % of Budget Used
7/31	8.00%	185,510.72	2.68%	185,510.72	2.68%	5.32%
8/31	16.00%	131,386.38	1.90%	316,897.10	4.58%	11.42%
9/30	25.00%	579,252.60	8.38%	896,149.70	12.96%	12.04%
10/31	33.00%	539,582.27	7.80%	1,435,731.97	20.77%	12.23%
11/30	42.00%	547,389.54	7.92%	1,983,121.51	28.68%	13.32%
12/31	50.00%	565,427.08	8.18%	2,548,548.59	36.86%	13.14%
01/31	58.00%	607,936.86	8.79%	3,156,485.45	45.66%	12.34%
02/28	67.00%	552,315.53	7.99%	3,708,800.98	53.65%	13.35%
03/31	75.00%	620,973.04	8.98%	4,329,774.02	62.63%	12.37%
04/30	84.00%	541,147.72	7.83%	4,870,921.74	70.45%	13.55%
05/31	92.00%	569,448.35	8.24%	5,440,370.09	78.69%	13.31%
06/30	100.00%	1,751,675.45	25.34%	7,192,045.54	104.03%	-4%

2015-2016
Budget: $6,935,593

	% of year elapsed	Monthly Expense	Percent of Total	Expense to Date	Percent of Total	Variance Between % of yr elapsed vs % of Budget Used
7/31	8.00%	172,108.31	2.48%	172,108.31	2.48%	5.52%
8/31	16.00%	129,415.78	1.87%	301,524.09	4.35%	11.65%
9/30	25.00%	517,909.51	7.47%	819,433.60	11.81%	13.19%
10/31	33.00%	629,072.94	9.07%	1,448,506.54	20.89%	12.11%
11/30	42.00%	556,882.23	8.03%	2,005,388.77	28.91%	13.09%
12/31	50.00%	570,249.67	8.22%	2,575,638.44	37.14%	12.86%
01/31	58.00%	584,423.86	8.43%	3,160,062.30	45.56%	12.44%
02/28	67.00%	551,841.54	7.96%	3,711,903.84	53.52%	13.48%
03/31	75.00%	571,813.77	8.24%	4,283,717.61	61.76%	13.24%
04/30	84.00%	595,031.10	8.58%	4,878,748.71	70.34%	13.66%
05/31	92.00%	602,017.74	8.68%	5,480,766.45	79.02%	12.98%
06/30	100.00%	1,965,455.91	28.34%	7,446,222.36	107.36%	-7%

2016-2017
Budget: $7,484,165

	% of year elapsed	Monthly Expense	Percent of Total	Expense to Date	Percent of Total	Variance Between % of yr elapsed vs % of Budget Used
7/31	8.00%	201,533.62	2.68%	201,533.62	2.68%	5.32%
8/31	16.00%	135,109.40	1.80%	336,643.02	4.47%	11.53%
9/30	25.00%	607,607.74	8.07%	944,250.76	12.55%	12.45%
10/31	33.00%	633,065.24	8.41%	1,577,316.00	20.96%	12.04%
11/30	42.00%	619,507.67	8.23%	2,196,823.67	29.19%	12.81%
12/31	50.00%	611,604.40	8.13%	2,808,428.07	37.32%	12.68%
01/31	58.00%	641,113.70	8.52%	3,449,541.77	45.84%	12.16%
02/28	67.00%	639,581.27	8.55%	4,089,123.04	54.64%	12.36%
03/31	75.00%	605,861.06	8.10%	4,694,984.10	62.73%	12.27%
04/30	84.00%	580,063.96	7.75%	5,275,048.06	70.48%	13.52%
05/31	92.00%	620,399.31	8.29%	5,895,447.37	78.77%	13.23%
06/30	100.00%	1,884,056.55	25.17%	7,779,503.92	103.95%	-4%

2017-2018
Budget: $7,840,716.55

	% of year elapsed	Monthly Expense	Percent of Total	Expense to Date	Percent of Total	Variance Between % of yr elapsed vs % of Budget Used
7/31	8.00%	179,986.50	2.32%	221,046.20	2.85%	5.15%
8/31	16.00%	123,264.13	1.59%	286,566.92	3.69%	12.31%
9/30	25.00%	655,504.73	8.44%	942,071.65	12.13%	12.87%
10/31	33.00%	686,673.20	8.84%	1,628,744.85	20.97%	12.03%
11/30	42.00%	617,613.14	7.95%	2,246,357.99	28.93%	13.07%
12/31	50.00%	633,988.56	8.16%	2,880,346.55	37.09%	12.91%
01/31	58.00%	664,124.32	8.55%	3,544,470.87	45.65%	12.35%
02/28	67.00%	645,312.28	8.23%	4,189,783.15	53.44%	13.56%
03/31	75.00%	662,022.64	8.44%	4,851,805.79	61.88%	13.12%
04/30	84.00%	642,888.23	8.20%	5,494,694.02	70.08%	13.92%
05/31	92.00%	632,259.24	8.06%	6,126,953.26	78.14%	13.86%
06/30	100.00%		0.00%		0.00%	100%

Attachment C

Independent School District No. 91
Barnum, Minnesota

SUMMARY OF WIRE TRANSFERS
May 16,2018 to June 19, 2018
Wire transfer of funds since the last Board meeting for approval on:

June 19, 2018 Regular School Board Meeting

DATE	AMOUNT	FROM	TO	PURPOSE
5/21/2018	$ 67,000.00	MN TRUST #31191-101	Northview Bank #1050301	A/P Check Run 5/21/2018
5/30/2018	$ 90,000.00	MN TRUST #31191-101	Northview Bank #1050301	Payroll 5/31/2018
6/1/2018	$ 1,215,000.00	MN TRUST #31191-101	Northview Bank #1050301	Payoff Payroll 6/4/2018
6/19/2018	$ 35,000.00	MN TRUST #31191-101	Northview Bank #1050301	A/P Check Run 6/19/2018

TOTAL $ 1,407,000.00

June 2018 Board Report
Barnum High School
Brian Kazmierczak

The end of the school year is always full of excitement. Grades are in, purchase requests for next year are in, and preparations have already started for the next school year. Congratulations to our 103rd graduating class. Congratulations to our honor students, our honors with distinction students, class officers, many award winners, many scholarship award winners. Our senior excelled this year. Thank you to Jessica Unkelhaeuser, Paul Coughlin and Mr. Bottem for participating in the graduation ceremony.

I would like to congratulate all teachers on the completion of another school year. Summer brings time to decompress, rest, reflect, and prep. We already have had a number of teachers putting in hours in preparation for next school year.

I want to wish Sheryl Polman Biittner the very best as she will be stepping away from teaching. We will miss her enthusiasm and positive attitude. We were able to celebrate Sheryl's career back in April. The teachers and staff came together to throw a wonderful celebration in her honor.

I would like to point out a couple of success of the 2017-18 school year. We improved our attendance to better than 95%. Discipline referrals were reduced by more than 40%. Through professional learning communities, our teachers are collaborating more. Schools that have a collaborative culture have higher achieving students.

I would like to congratulate all of our spring athletes and coaches on completing their successful seasons. Congratulations to Brandon Calverley as he advanced to the state golf tournament. Congratulations Reece Miletich, Lexi Bonneville, and Sam Goodwin for advancing to the state track and field meet. Lexi placed 7th in the discus to earn a trip to the podium.

Looking to next year, we will start off the year once again with open house August 29 from 5:00-7:30 p.m. This a third for BHS and we look forward to the added connection to our parents, students, new students, and seventh graders. Students will be able to find their lockers and pick up their iPads. We keep adjusting this day based on feedback from staff and parents. This year will be less scheduled, with continued access to teachers.

The teachers are going to embark on determining essential learning standards. Taking time to focus in on the key standards allows us to better provide interventions and include instruction that helps our students prepare for life after high school. Teachers will work collaboratively in Professional Learning Communities to set essential learning standards, determine how they will know students have learned the standard (evidence/assessment), and start to develop interventions when students do not learn what was intended. This will lead to better alignment between grade levels. I plan on piloting an intervention model during the end of third quarter,

sooner if I feel we are able. This will be the foundation of continuous improvement for the foreseeable future.

I am looking forward to year three as a 1:1 iPad school. Any major change takes three to five years to see a lasting impact. We have all learned from our experience with this change in the first two years. I think I can sum it up this way. First, iPads changes how teachers use their time with students. Second, iPads allow students to show they have learned in different ways. As we move forward with essential learning standards and how students show they learn what is expected, the iPads will continue to be part of the conversation.

Barnum Community Education

Bomber Club
Roxy Olsen-Hurst, Coordinator
218-389-0401, Cell 218-251-1501
rolsen@isd91.org

Independent School District #91
3675 County Road 140
Barnum, MN 55707
218-389-0108
Roxy Olsen-Hurst, Coordinator
rolsen@isd91.org

Early Childhood
Lori Cawcutt, Coordinator
218-389-3001
lcawcutt@isd91.org

June 2018

Adult Classes:

- Bus Trip: DayTrippers "Drinking Habits" May 10, with Willow River, 26 attended, all had a wonderful time.
- Fall Classes: Barn Quilt Painting, Bootcamp, Scott House Tea & Tour, Encore Theater/Dinner at Carmen's, Karate, Gymnastics, Women's Basketball, Dance, Vision Boards

Advisory Council: Next meeting Monday, August 20, 5:30 pm in the HS Media Center.

- Spaghetti Dinner Fundraiser for September 14, all funds will support sending kids to Camp Miller next year, Kathy Port is heading this up.

Bomber Club by Roxy Olsen-Hurst:

- Summer Average Attendance, 33 kids/day
- End of the Year Dance on May 18, 147 kids attended
- First Summer Field Trip, June 6, 30 kids and 6 staff went to Canal Park and the DQ
- 5K Fundraiser with ECFE on Friday, June 8 during Spring Fever Days, we had 35 run/walkers.

Early Childhood by Lori Cawcutt:

- All program evaluations have been submitted to MDE.
- Successful year for students and growth in assessments and benchmarks.
- There were some hiccups with scholarships as our "Scholarship Administrator" changed hands from Think Small to the Northland Foundation. Those issues have all been resolved.
- The transition to a new teacher in Begindergarten went well was smooth for everyone. Kaitlin did a fabulous job jumping into this position.
- MRC: We were awarded one full time and one part time tutor for the 2018-19 school year. Laura will be staying on as the full time tutor in Begindergarten. She is a wonderful asset to this program.
    - MRC will be hiring a part time tutor for our program during the summer.

Early Childhood Transition Team:

- Next mtg: August 16, after Kinder Camp

Youth Enrichment:

- Volunteered at All Arts Day. Assisted an artist in 5th grade, and tie-dyed pillow cases with the 3rd Grade.
- Pohlad Grant, 13 Confirmed and registered
- Soccer at the Barnum City Park, May, 85 youth participated
- Summer Youth classes are slowly filling up.
- Summer Reads and Tutoring, starts June 18.

Wellness Committee:

- Working on next year's Fitness Challenge to begin at In-service
- Next meeting, September

Consent/ Grant/ Money Approvals:

- Age-to-Age Grant, $15,000 from Northland Foundation. Guaranteed for 2 years start up, then smaller amounts after that. Waiting paperwork. Shirley Goodwin and I are attending the Summit June 14 to learn more.

AD Report Spring Wrap Up 2018

It was a whirlwind of a spring with not playing any games in April and trying to fit in as many as we could in May. But we were able to get through it with getting the kids quite a few games without disrupting the school days entirely. When it was all said and done it was a pretty successful spring. The track team qualified over 20 participants for the section tournament and 3 qualified for the state tournament. The baseball team was young with only 2 seniors so they improved as the season went on and won their last 5 regular season games. The softball team had a nice season hitting the ball all over the place. The golf team had a really short season but they did have one person qualify for the state tournament. And our trap shooting team had 2 participants qualify for a national tournament. Hopefully we can have a good spring next year, the spring athletes deserve it.

Congratulations to all of our spring all-conference, state tournament participants, and national qualifiers:

- Baseball - Max Salzer, Tyler Nynas - all-conference
- Softball - Liz Carlson, Leah Peterson - all-conference
- Track - Sam Goodwin, Lexi Bonneville, Reece Miletich - state participants
- Golf - Brandon Calverly - state participant
- Trap - Sam Godbout, Noah Unkelhaeuser - national qualifiers

Here is an update on our Civil Rights case. The case manager did phone interviews on all of our head coaches this spring, and we had to have our athletes complete a survey for them. Most of this took place the last two weeks of school. We are waiting to hear back from them as to what the next step will be in the process.

Spring Participation Numbers

Softball	Baseball	Track	Golf	Trap
JH- 10	JH- 16	Boys- 33	Boys- 11	Boys- 9
SH- 16	SH- 22	Girls- 23	Girls- 8	Girls- 2
Total- 26	Total- 38	Total- 56	Total- 19	Total- 11

Total Spring Participants- 150

44% of our student body was involved in some sort of spring activity this year. So you can see how important it is for our students. And the lessons they learn from activities cannot always be taught in a classroom. Thank you for your continued support of these activities.

MacNeil Environmental, Inc.

LEAD IN WATER
WRITTEN COMPLIANCE PLAN

Barnum District

Program Administrator: Dave Bottem

Telephone: 218-389-6978

Revised 2018

Reviewed 2018

MacNeil Environmental, Inc.

P.O. Box 2278
Burnsville, MN 55337
800-642-6730

LEAD IN WATER PROGRAM

Lead in water can result from plumbing systems where leaded solder was used with copper piping, and/or lead-lined water coolers. The on-again/off-again water use patterns of most schools can result in elevated concentrations, particularly after weekends, holidays, and extended vacations.

The Minnesota Statutes, section 123B.595 has these three required steps:

- Step 1. Sampling Program Development
- Step 2. Conduct First Draw Tap Monitoring
- Step 3. Communicate Results

All schools must complete these steps that address the core concepts of a sampling plan, testing, and communicating results. The plan must accurately and efficiently test for the presence of lead in water in school buildings serving pre-kindergarten students and students in kindergarten through grade 12.

The Lead program applies to all District buildings.

Recommendations for interpreting results and possible hazard reduction steps must be tailored to meet specific local needs and condition. Interpretation is not a required part of Minnesota Statute 121A.335

MDE SUPPORT FOR LEAD REDUCTION ACTIVITIES

MDE administers the Long-Term Facilities Maintenance Revenue program under Minnesota Statutes, section 123B.595. This program may be utilized to reimburse costs associated with lead testing and remediation. Funding does not cover staff time used to perform daily flushing or water use utility cost associated with flushing procedures. Memorandums from MDE, program guidance documents, spreadsheets and forms used to obtain approval to receive revenue are available at this link:

- **Long-Term Facilities Maintenance (http://education.state.mn.us/MDE/dse/schfin/fac/ltfm/)**

STEP 1- SAMPLING PROGRAM DEVELOPMENT

A program to assess and sample for lead in drinking water must incorporate, at a minimum, the following actions:

- Inventory drinking water taps used for consumption (i.e., drinking water and food preparation):

  - A drinking water faucet or tap is the point of access for people to obtain water for drinking or food preparation. A faucet/tap can be a fixture, faucet, drinking fountain or water cooler. Drinking water taps typically do not include bathroom

taps, hose bibs, laboratory faucets/sinks or custodial closet sinks; these should be clearly marked not for drinking.
  - Taps used for human consumption should only be cold water taps.
  - Hot water taps should never be used to obtain water for drinking water or food preparation.

- Check all drinking fountains to ensure EPA has not identified them as having a lead lined tank under the LCCA. This list can be found at: Lead in Drinking Water Coolers **(http://tinyurl.com/kr8kppf)**

  If a drinking fountain within the school is found on this list, it should be removed from use immediately.

  - **Determine a schedule for sampling:**
    - All taps used for drinking water or food preparation must be tested at a minimum of once every five years.
    - If budget or resources do not allow all taps to be tested in the first year, it is suggested that taps be prioritized, with all high priority taps tested the first year, medium priority the second, and low priority the third. The fourth year should be used as a "make up" year, if needed.

  - **Recommended priority levels are:**
    - High priority: taps used by children under the age of six years of age or pregnant women (e.g., drinking fountains, nurse's office sinks, classrooms used for early childhood education and kitchen sinks.)
    - Medium priority: other taps regularly used to obtain water for drinking or cooking (e.g., Family and Consumer Science sinks, classroom sinks, and teacher's lounges.)
    - Low priority: other taps that could reasonably be used to obtain water for drinking but are not typically used for that purpose.

  - **Determine logistics for sampling:**
    - Water testing should be done consistent with the established schedule. Prior to testing it must be determined if school staff or a contractor will conduct the testing.
    - If the school will be doing the testing itself, it will need to contact a laboratory or purchase field testing equipment.

- Schools will also need to decide if they will use field analyzers or laboratories to analyze results. Either method is acceptable with appropriate quality control and experience.

- **Analysis by an Accredited Laboratory:**
  - Laboratory analysis typically involves a school district or consultant contracting with an accredited lab to obtain sample bottles. The laboratory will send instructions for sampling, sample bottles, and a chain-of-custody form to document time and date collected, collector name, and sample location.

- Limitations:
  - Analytical costs. These vary from lab to lab. Currently, typical per sample costs for lead and copper analysis may range from $20 - $50, depending on a variety of factors.
  - May take longer to get results than using a field analyzer
  - Typically requires shipping.

- Benefits:
  - District and/or consultant will not need to maintain instrument calibration records.
  - Uses a Chain-of-Custody to ensure integrity of sample analysis process.
  - Analysis done by third-party may provide more independent review/transparency.
  - Accredited labs use EPA approved methods and has met industry standards for analysis.
  - Analysts are certified and trained.

A listing of accredited laboratories may be found at: Accredited Laboratories **(http://www.health.state.mn.us/labsearch)**

- **Analysis Using Field Analyzers:** A Field Analyzer can be a great tool for quickly and efficiently testing for lead in drinking water. If you or your consultant uses a field analyzer, it is important that you understand its limitations and proper use.

- Limitations:
  - Some analyzers may not measure all forms of lead in drinking water. It is important that the instrument you use measures total lead

(particulate and dissolved). If the instrument does not measure all types of lead in drinking water, your result could be biased low.
    - Staff using an instrument need to ensure that the instrument is properly calibrated and maintained according to manufacturer's specifications, and those records of calibration and maintenance are kept.
    - Instruments may require chemicals which will need to be stored and that can expire.
    - Field instruments may not have limits of detection that are as low as an accredited laboratory. Be sure that the method you use can identify concentrations as low as 1 ppb.
    - Some instruments may have interferences with other contaminants and, therefore, under or overestimate the lead level. This may require that additional tests for iron, manganese, hardness, alkalinity or other contaminants be done prior to use to ensure that the instrument will be operated as designed.

- Benefits:
    - Get results faster.
    - Useful when doing large numbers of samples or investigative sampling where many samples might be taken from one tap.
    - Can be done on-site (no shipping needed).
    - Can be more cost efficient depending on frequency of use.

STEP 2- CONDUCT FIRST DRAW TAP MONITORING

Once the plan from Step 1 is set, water sampling must be conducted according to the established schedule and priority. Water from taps used for drinking or food preparation must be tested for lead using "first draw" samples. First draw means that the samples are collected before the fixture is used or flushed during the day. Use only cold water for collecting lead samples. It is necessary to consider the order in which tap samples are collected to avoid the potential of accidentally flushing a tap. Always start at taps closest to where the water enters the building. Sample site preparation and sample collection must be performed consistent with the following conditions:

- Note that it may be necessary to collect samples over a number of days to ensure only first draw samples were collected.
- The day before sampling - normal usage of the sampling tap should occur the night before sampling - secure the fixture from being used (e.g., hang a "Do Not Use" sign)

- Do not use sampling taps for a minimum of six hours. MDH recommends not exceeding 18 hours.
- Do not remove aerators or attachments.
- Collect the first draw sample using a 250 mL bottle. Be sure to start sampling at taps closest to where the water enters the building so that no accidental flushing occurs.
- Complete all scheduled sampling for that sampling period.
- Have samples analyzed by sending to a laboratory or conduct analysis using field analyzers. Be sure to follow all instructions from the lab or field analyzer manufacturer.
- Schools with active flushing programs or considering a flushing program may also want to collect a flushed sample in order to verify flushing effectiveness.

STEP 3- COMMUNICATE RESULTS

Minnesota Statutes section 121A.335, subdivision 5 creates a reporting requirement for schools as follows:

"A school district that has tested its buildings for the presence of lead shall make the results of the testing available to the public for review and must notify parents of the availability of the information." In addition to testing for lead and meeting the reporting requirements, a lead hazard reduction program should include a comprehensive communication plan. The purpose of a communication plan is to provide a process for school employees, students and parents to address questions, report results and provide ongoing, up-to-date information regarding sampling efforts.

- **School management should:**
  - Assign a designated person to be the contact.
  - Notify affected individuals about the availability of the testing and results within a reasonable time.
  - School employees, students, and parents should be informed and involved in the communication process.
  - Results of initial and any follow-up testing should be easily accessible along with documentation of lead hazard reduction options.
  - Posting the information on a website is preferred, but the information should also be available to those without easily accessible internet access. Examples of other information venues are: meetings, open houses, and public notices.
  - Identify and share specific activities pursued to correct any lead problems.

Local health officials can assist in understanding potential health risks, technical assistance and communication strategies. MDE and MDH have developed an Education and Communication Toolkit to aid schools in implementing this Plan.

The Safety Coordinator is designated as the contact person for the Lead program at the Barnum School District.

A comprehensive Lead in Water testing program includes complete Plumbing Profiles for each facility and testing all drinking water outlets.

The following discoveries describe the current status of the Lead Program:

- Testing all coolers that have not been previously tested.
- MEI can assist the District in conducting a comprehensive lead testing program, or can provide a written proposal for this service.

The following chart summarizes actions as provided by the U.S. Environmental Protection Agency to be taken for lead in water results for coolers, in parts per billion:

< 15 ppb	**15- ppb- 50 ppb**	**Over 50 ppb**
No action is necessary	1. Daily Flushing 2. Bottled Water 3. Render Inoperable 4. Replace Cooler 5. Retest	Replace Cooler

MacNeil Environmental, Inc.
PO Box 2278
Burnsville, MN 55337
800.642-6730

Attachment H

NOTICE OF FILING DATES
FOR GENERAL ELECTION TO THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT NO. 91
BARNUM, MINNESOTA

To the Electors of Independent School District No. 91, Barnum, in the County of Carlton, State of Minnesota:

NOTICE IS HEREBY GIVEN: That a General Election will be held in all the Election Precincts of the above-named School District on Tuesday, the 6th day of November, 2018, for the purpose of nominating Candidates for the following offices, which are to be voted for at said General Election, to wit:

- School Board Member - four (4) year term; three (3) seats
  Each four (4) year term will begin on the first Monday of January 2019 and expire on the first Monday of January 2023.

Filing of Affidavits of Candidacy for School Board Member shall be at the Office of the School District Clerk, Barnum Public Schools, ISD No. 91, District Office, 3675 County Road 140, Barnum, MN 55767, from 8:00 a.m. July 31, 2018, until 5:00 p.m. August 14, 2018. The filing fee is $2.

Dated: June 19, 2018

BY THE ORDER OF THE SCHOOL BOARD

_____

Tony Newman, School District Clerk
Independent School District No. 91
(Barnum)
State of Minnesota

Barnum Public School District #0091
Budget Summary by Fund

6/8/2018

Fiscal Year 2019 Budget

	Operating Funds									
	General Fund Fund 01	Food Service Fund 02	Transportation Fund 03	Community Ed Fund 04	Capital Fund 05	Total	Construction Fund 06	Debt Service Fund 07	Student Activity Fund 11	Grand Total
Adjusted ADM						**720.00**				
AMCPU (Adjusted ADM with weighting)						**788.60**				
Revenues	7,459,067.46	372,500.00	458,608.00	279,934.00	314,212.00	8,884,321.46		254,730.00	4,800.00	9,143,851.46
Expenditures	7,857,970.43	414,166.00	571,772.00	309,848.00	408,290.00	9,562,046.43	75,300.00	245,525.00	10,000.00	9,892,871.43
Gain (Loss)	**(398,902.97)**	**(41,666.00)**	**(113,164.00)**	**(29,914.00)**	**(94,078.00)**	**(677,724.97)**	**(75,300.00)**	**9,205.00**	**(5,200.00)**	**(749,019.97)**

Sp Ed Revenue Budgeted at $900,000
- FY 18 Estimate - $953,915.65
- FY 17 - $922,474.61
- FY 16 - $897,589.80

MA Revenue budgeted at $40,000
- FY 18 YTD - $18,953.00
- FY 17 - $84,533.75
- FY 16 - $62,995.36

2% Formula Increase

Decreased enrollment by 15 students

FY19 Coaching / Advisor Assignments

Coaches

Head Football: Mike Klyve
Assistant Football: Bob Minkkinen
JH football: Josh Earlywine/ Sean Jones

Head Volleyball: Corina Newman
Assistant Volleyball: Jill Litfin
JH Volleyball: Jim Calhoun/Linda Redetzke

Head Boys Basketball: Rich Newman
Assistant Boys Basketball: Josh Earlywine
JH Boys Basketball: Corina Newman/Bob Minkkinen

Head Girls Basketball: Dustin Collelo
Assistant Girls Basketball: Jodi Collelo
JH Girls Basketball: Lissa Warpula/Audra Cotton

Head Baseball: Tony Bender
Assistant Baseball: Dave Duesler
JH Baseball: Mike Klyve

Head Softball: Dustin Collelo
Assistant Softball: Courtney Oetterer
JH Softball: Christy Jones

Head Boys Track: Rich Newman
Head Girls Track: Jill Litfin
JH Track: Paul Riihiluoma

Golf: Brent Donaldson

Cheerleader Advisor: Sheri Bonneville

Advisors

Student Council: Kari Johnson/Courtney Oetterer
National Honor Society: Kristen Helland
Sr. High Math League: Dave Duesler
Jr. High Math League: Dave Duesler
3 Act Play: Heather Carlson
1 Act Play: Corey Hunt
Prom Advisor: Kathy Parker/Alycia Dammer
Yearbook Advisor: Courtney Oetterer/Kathy Parker
Robotics: Evan Lembke
Knowledge Bowl: ?
Senior Class Advisor: Kari Johnson/Rich Newman/Courtney Oetterer
Trap: Mike Casey
Drama Club: Corey Hunt

Reauthorization of Board Approved Referendum Authority

EXTRACT OF SCHOOL BOARD MEETING MINUTES
OF INDEPENDENT SCHOOL DISTRICT NO. 91
BARNUM, MINNESOTA

HELD: JUNE 19, 2018

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 91, Barnum, Minnesota, was held in said school district on June 19, 2018, at 6:30 o'clock p.m.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION REAUTHORIZING A PREVIOUSLY AUTHORIZED BOARD APPROVED REFERENDUM AUTHORITY

BE IT RESOLVED by the School Board of Independent School District No. 91, State of Minnesota, as follows:

1. The Board has previously authorized a Board approved referendum authority in the amount of $300 per adjusted pupil unit pursuant to Minnesota Statutes, Section 126C.17, Subd. 9a. That authority expires after taxes payable in 2018. The Board hereby reauthorizes that authority for five (5) years, beginning with taxes payable in 2019. The Board may subsequently reauthorize the Board approved referendum authority in increments of up to five years.

2. The clerk is authorized and directed to submit a copy of the adopted resolution to the Minnesota Department of Education as soon as reasonably practicable after its adoption, but in no event later than September 30, 2018.

The motion for the adoption of the foregoing resolution was duly seconded by _____. On a roll call vote, the following voted in favor:

and the following voted against:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
)SS
COUNTY OF CARLTON)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 91, Barnum, State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to adopting a resolution reauthorizing a previously authorized Board approved referendum authority, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this 19th day of June, 2018.

_____
Tony Newman, School Board Clerk

INDEPENDENT SCHOOL DISTRICT NO. 91
ENROLLMENT COMPARISON

FY 2017-2018 Enrollment Compared to FY 2016-2017

(Resident and non-resident students in our buildings)

	ELEMENTARY (K-6)			SECONDARY (7-12)			TOTALS			
MONTH	2017	2018	Inc/Dec	2017	2018	Inc/Dec	2017	2018	Change Prior Yr	Change Beg. Of Yr.
Sept.	411	397	-14	364	345	-19	775	742	-33	Beg. Of Yr.
Oct.	409	397	-12	364	344	-20	773	741	-32	-1
Nov.	406	397	-9	354	348	-6	760	745	-15	3
Dec.	401	396	-5	353	347	-6	754	743	-11	1
Jan.	403	397	-6	358	347	-11	761	744	-17	2
Feb.	403	396	-7	360	343	-17	763	739	-24	-3
Mar.	405	395	-10	356	342	-14	761	737	-24	-5
April	405	395	-10	355	340	-15	760	735	-25	-7
May/June	406	395	-11	353	341	-12	759	736	-23	-6

(The figures listed above are submitted monthly by our attendance secretaries. These are resident and non-resident students in our buildings only. The numbers do not represent resident students attending elsewhere either by enrollment options or tuition agreement)

BARNUM STUDENT ACTIVITY ACCOUNT
2017 - 2018 SCHOOL YEAR
May MONTH END

Name	5/01/2018 Balance Forward		Transfers		Expenses		Receipts		5/31/2018 End Balance
Athletic Director	$ 1,028.75								$ 1,028.75
Baseball	$ 549.27				$ (805.91)	a	$ 585.00		$ 328.36
BPA	$ 1,877.32				$ (2,697.37)	b	$ 1,120.05	c	$ 300.00
Boys BB	$ 7,325.35		$ (4,230.12)	d					$ 3,095.23
CD Interest	$ 521.27								$ 521.27
Cheerleaders	$ 1,472.50								$ 1,472.50
Class of 2018	$ 3,206.16				$ (770.00)	e	$ 49.00		$ 2,485.16
Class of 2019	$ 903.62				$ (2,384.80)	f	$ 3,095.00	g	$ 1,613.82
Class of 2020	$ 799.75								$ 799.75
Class of 2021	$ 450.00								$ 450.00
Class of 2022	$ -								$ -
Class of 2023	$ -								$ -
Drama	$ 608.96								$ 608.96
ELC	$ 2,870.52								$ 2,870.52
E-Sports	$ 40.00				$ (32.15)				$ 7.85
Elem. Student Council	$ 454.78				$ (108.92)		$ 229.63		$ 575.49
Football	$ 4,658.88								$ 4,658.88
Girls BB	$ 5,778.87		$ 4,230.12	h					$ 10,008.99
Golf	$ 877.88				$ (520.63)	i	$ 400.00		$ 757.25
Interest	$ 54.94						$ 3.19		$ 58.13
Key Club	$ 147.50								$ 147.50
Music Movers	$ 42,393.07				$ (275.55)		$ 5,662.75	j	$ 47,780.27
National Honor Society	$ 375.30				$ (29.20)				$ 346.10
PBIS	$ 508.58				$ (161.70)				$ 346.88
Robotics	$ 1,373.69								$ 1,373.69
Softball	$ 6,530.11				$ (5,120.42)	k			$ 1,409.69
Student Council	$ 2,246.65				$ (625.00)	l	$ 738.89	m	$ 2,360.54
Track	$ 3,563.00				$ (655.01)				$ 2,907.99
Trap Shooting	$ 1,462.50				$ (604.89)	n	$ 50.00		$ 907.61
Volleyball	$ 3,071.11				$ (335.00)				$ 2,736.11
TOTALS	$ 95,150.33				$ (15,126.55)		$ 11,933.51		$ 91,957.29

Northview Bank Account

5/31/2018 Bank Stmt.	$	73,856.95
Outstanding Checks	$	(2,451.80)
Checkbook Balance	$	71,405.15
C.D. #303651	**$**	**20,552.14**
TOTAL	$	91,957.29

Outstanding Checks:

9390	$200.00
9442	$37.21
9462	$150.00
9469	$604.89
9473	$46.19
9474	$62.32
9475	$450.00
9476	$75.00
9478	$200.00
9479	$228.45
9480	$83.20
9481	$152.84
9482	$161.70

Notes:

- **a** Equipment & Clothing
- **b** Reimburse for National Convention
- **c** Donations
- **d** Concession Stand Profit Share to Girls BB
- **e** Graduation Expenses
- **f** Prom Expense
- **g** Prom Ticket Sales
- **h** Concession Stand Profit Share
- **i** Clothing & Golf Banquet Supplies
- **j** Deposit #4
- **k** Softball Fence
- **l** Dance Expense
- **m** Dance Income
- **n** Ammo & Supplies