

**School Board Regular Meeting Minutes  
Barnum Public Schools ISD 91  
July 17, 2018**

**The meeting was called to order at 6:30 p.m.**

**Members Present:** P. Coughlin, C. Fetters, J. Fuglestad, T. Newman, T. Peterson, P. Poirier, J. Unkelhaeuser and Superintendent D. Bottem

**Members Absent:** None

**Agenda Changes:**

Make the following changes to *Items for Individual Action and Discussion*:

1. Change *Superintendent's Evaluation* from item #6 to item #7.
2. Add *Elementary Playground Discussion* as item #6.

**Approval of Minutes:**

**Motion** by Fetters, **seconded** by Peterson and **unanimously carried** to approve the Minutes of the Regular Meeting of the School Board, June 19, 2018.

**Public Participation:** None

**Treasurer's Report:**

**Motion** by Poirier, **seconded** by Unkelhaeuser and **unanimously carried** to approve the Treasurer's Report as of June 30, 2018.

**Payment of Bills:**

**Motion** by Fetters, **seconded** by Unkelhaeuser and **unanimously carried** to approve the payment of bills in the amount of \$551,444.87 and payroll paid in June in the amount of \$1,447,789.79 for a total of \$1,999,234.66.

**Wire Transfer:**

**Motion** by Poirier, **seconded** by Fuglestad and **unanimously carried** to approve the wire transfer of funds in the amount of \$592,800.00.

**Reports:**

- A. Superintendent
  1. Summer Projects
  2. Storm Damage
- B. Community Education Coordinator – Roxy Olsen-Hurst was present and reported.

**Consent Agenda:**

**Motion** by Poirier, **seconded** by Fetters and **unanimously carried** to approve the Consent Agenda as follows:

1. The Minnesota Department of Education (MDE) requires that school districts, charter schools or other organizations annually designate an Identified Official with Authority to comply with State Access Control Security Standard 1.0 which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA) or organization. Approve David Bottem to act as the Identified Official with Authority for the Barnum School District.
2. Approve our Minnesota School Boards Association membership and policy renewal service for fiscal year 2018-2019. FY18 cost was \$4,483; FY19 cost is \$4,510.
3. Approve the official depositories for District funds for the 2018-2019 school year as follows: Northview Bank, Barnum Branch, and Minnesota Trust.
4. Approve the Moose Lake Star Gazette as the official newspaper.
5. Approve authority for the Superintendent and the Business Manager to:
  - Use the School Board Chair, Clerk and Treasurer's electronic and stamped signatures.
  - Make electronic fund transfers to designated depositories.
  - Invest School District funds.
6. Approve the reinstatement of the Building secretaries previously placed on seasonal layoff as per the approved schedule.
7. Approve the 2018-2019 Property and Liability Insurance quote from Reliable Insurance Agency of \$96,875.48. Last years cost was \$106,177.81.
8. Approve the resignation of Gary Timm, Bus Driver, effective June 4, 2018.
9. Approve a \$50 donation from Members Cooperative Credit Union and \$250 from the Barnum Area Community Club for Trap Shooting.
10. Approve the \$32,978.00 quote from Johnson Controls, Inc. to provide air conditioning to three Elementary classrooms.
11. Approve the unpaid Leave Request from Allan Lund, Paraprofessional, effective January 2, 2019, through the end of the 2018-2019 school year.
12. Approve the Resolution Relating to the Election of School Board Members and Calling the School District General Election.

**Items for Individual Action and Discussion:**

1. **Motion** by Poirier, **seconded** by Coughlin and **unanimously carried** to approve the 2018-2019 regular monthly School Board meeting days, time and place as follows: the first and third Tuesday of each month at 6:30 p.m. in the Board Room, Barnum High School, 3675 County Road 140, Barnum, Minnesota.
2. **Motion** by Fetters, **seconded** by Poirier and **unanimously carried** to approve the 2018-2019 Participation and Admission Fees as recommended by the Activities Director. Fees remain the same as 2017-2018.
3. **Motion** by Poirier, **seconded** by Fetters and **unanimously carried** to approve hiring Lori Koski, Vocal Music Teacher, effective August 28, 2018.
4. Reviewed Board vision for 2017-2019 school years. No action taken.
5. Considered the August 7, 2018, School Board agenda. No action taken.
6. Discussed elementary playground need for repair and updates. No action taken.
7. **Motion** by Poirier, **seconded** by Peterson and **unanimously carried** to approve closing the meeting at 7:17 p.m. for the Superintendent's Evaluation. (The meeting is closed by authority of MS 13D.05, subd. 3(a).)

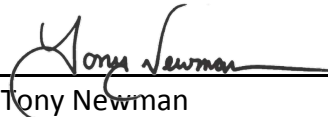
**Motion** by Poirier, **seconded** by Fetters and **unanimously carried** to approve reopening the meeting at 8:54 p.m. following the Superintendent's Evaluation.

**Future Meetings:**

- A. Working School Board meeting – Tuesday, August 7, 2018, 6:30 p.m. in the Board room
- B. Regular School Board meeting, Tuesday, August 21, 2018, 6:30 p.m. in the Board room

**Adjournment:**

**Motion** by Fuglestad, **seconded** by Peterson and **unanimously carried** to approve adjournment of the meeting at 8:55 p.m.

  
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Tony Newman  
School Board Clerk