School Board Agenda
Regular Meeting
Barnum Public Schools ISD 91

January 21, 2020
Tuesday - 6:30 P.M.
Board Room

3675 County Road 13
Barnum, Minnesota 55707

School Board Meeting Agenda
Independent School District No. 91
Barnum, Minnesota
Tuesday, January 21, 2020
6:30 p.m. – Board Room

I. Call to Order

II. Approval of Agenda

III. Approval of Minutes

Regular Meeting Minutes of the School Board, December 17, 2019 (Attachment A), Special Meeting Minutes of the School Board, December 18, 2019 (Attachment B), Reorganizational Meeting Minutes of the School Board, January 7, 2020 (Attachment C), and Working Meeting Minutes of the School Board, January 7, 2020 (Attachment D).

IV. Chairperson's Announcements

A. Good Things Happening

1. Congratulations to the 19 BPA students who placed at Regionals on January 10 and are now moving on to the State competition in March.

2. Thank you to the BHS Student Council for raising $1,980 in December for the local Blessing Bag.

B. Public Participation

- Three minutes per person – 15 minutes maximum.
- Complaints about personnel or individuals are not allowed.
- No Board action is to be taken at this time.
- This is the only time during the meeting that audience participation will be allowed unless scheduled in advance.

V. Treasurer's Report

Approve Treasurer's Report as of December 31, 2019. (Attachment E)

VI. Payment of Bills

Consideration of bills and authorization to pay bills in the amount of $294,647.63 and payroll paid in December in the amount of $522,678.79 for a total of $817,326.42.

VII. Approve wire transfer funds of $717,000.000. (Attachment F)

VIII. Superintendent's Report (Attachment G)

IX. Consent Agenda

A. Approve a maternity leave request for Britni Jackson beginning approximately April 9, 2020, through the end of the school year (approximately eight weeks).

B. Approve a lane change for Maddie Belden from B.A. +30 to M.A., effective January 27, 2020.

C. Approve the resignation of Scott Calhoun, Housekeeper, effective January 18, 2020.

D. Approve a $50 donation from Wyndtree Family Restaurant and a $200 donation from Dean Hammitt for Robotics.

E. Approve the resignation of Mike Casey, Trap Shooting Advisor, effective December 20, 2019.

X. Items for Individual Action and Discussion

A. Consider approving a Resolution Directing the Administration to Make Recommendations for Reductions in Programs and Positions and Reasons Therefor. (Attachment H)

B. Review the School Board Goals for 2017-2019. (Attachment I)

XI. Enrollment Comparison for December (Attachment J)

XII. Future Meetings

A. Working Meeting of the School Board, February 4, 2020, 6:30 p.m., Choir Room
B. Regular Meeting of the School Board, February 18, 2020, 6:30 p.m., Board Room

XIII. Adjournment

Attachments:
A. Regular Meeting Minutes of the School Board, December 17, 2019
B. Special Meeting Minutes of the School Board, December 18, 2019
C. Reorganizational Meeting Minutes of the School Board, January 7, 2020
D. Working Meeting Minutes of the School Board, January 7, 2020
E. Treasurer's Report
F. Summary of Wire Transfer
G. Superintendent's Report
H. Resolution Directing the Administration to Make Recommendations for Reductions in Programs and Positions and Reasons Therefor
I. School Board Goals for 2017-2019
J. Enrollment Comparison

School Board Regular Meeting Minutes
Barnum Public Schools ISD 91
December 17, 2019

The meeting was called to order at 6:30 p.m.

Members Present: P. Coughlin, C. Fetters, J. Fuglestad, T. Peterson, P. Poirier, Beth Schatz, J. Unkelhaeuser and Superintendent M. McNulty

Members Absent: None

Truth in Taxation Meeting
Business Manager, Dawn Hultgren, was present and reported. The public was encouraged to ask questions relating to the school portion of their property tax statement and/or the School District's budget.

Approval of Agenda:
Motion by Poirier, **seconded** by Fetters, and **unanimously carried** to approve the agenda with the following addition to *XI. Items for Individual Action and Discussion*:

E. Consider giving authority to the Superintendent to initiate the planning and prepare plans for an implementation for a Barnum/Moose Lake student transportation cooperative with school year 2020-21.

Approval of Minutes:
Motion by Poirier, **seconded** by Schatz and **unanimously carried** to approve the Minutes of the Special Meeting of the School Board, November 14, 2019, Minutes of the Regular Meeting of the School Board, November 19, 2019, Minutes of the Special Meeting of the School Board, November 21, 2019, and Minutes of the Working Meeting of the School Board, December 3, 2019.

Chairperson's Announcements:

A. Good Things Happening

The nine NASC schools have received a Career Technical Education (CTE) Consortium Grant for $1.5 million over two years to be shared by NASC schools and NE Service Coop.

B. Public Participation: A high school student spoke to the results of a casual survey of students, teachers and parents as to what they value about Barnum Schools.

Treasurer's Report:
Motion by Poirier, **seconded** by Fetters and **unanimously carried** to approve the Treasurer's Report as of November 30, 2019.

Payment of Bills:
Motion by Fetters, **seconded** by Poirier and **unanimously carried** to approve the payment of bills in the amount of $186,377.27 and payroll paid in November in the amount of $519,574.41 for a total of $705,951.68.

Wire Transfer:
Motion by Poirier, **seconded** by Unkelhaeuser and **unanimously carried** to approve the wire transfer of funds in the amount of $449,096.19.

Superintendent's Report:
Report given

Consent Agenda:
Motion by Poirier, **seconded** by Coughlin and **unanimously carried** to approve the Consent Agenda as follows:

A. Approve a $600 donation from Barnum Area Community Club for Robotics, and a $300 donation from Barnum Area Community Club for the Elementary School Patrol.

B. Approve a contract between the Barnum High School Junior Class and Northland Country Club in Duluth for the 2019 PROM venue.

C. Approve the Head Cook updated job description.

D. Approve the Activities Director updated job description.

E. Approve the Ed-MN Barnum Teacher Seniority List for FY20.

F. Approve the AFSCME Local #3789 Seniority List for FY20.

Items for Individual Action and Discussion:

A. **Motion** by Poirier, **seconded** by Fuglestad and **unanimously carried** to approve the hire of Sherri Swanson, School Readiness Assistant - Part-time, effective November 4, 2019.

B. **Motion** by Poirier, **seconded** by Unkelhaeuser and **unanimously carried** to approve the hire of Natasha Johnson-Boschee, Paraprofessional, effective December 4, 2019.

C. **Motion** by Poirier, **seconded** by Fetters and **unanimously carried** to approve the FY20 Community Ed contracts as follows:
    - Kaitlin Warpula, Begindergarten / Leaps & Bounds / ECFE Teacher
    - Alyssa Entner, School Readiness Assistant
    - Alisha Bigelow, School Readiness Classroom Teacher / ECFE Assistant
    - Sarah Vargo, School Readiness Assistant
    - Jennifer Wright, School Age Care Assistant Coordinator
    - Courtney Siekert, School Age Care Lead Teacher / CE Assistant
    - Johanna Stenson, School Age Care Lead Teacher
    - Kelly Copenhaver, ECFE Community Expert

D. **Motion** by Poirier, **seconded** by Coughlin and **unanimously carried** to approve the final 2021 levy in the amount of $790,508.41.

E. **Motion** by Poirier, **seconded** by Fuglestad and **unanimously carried** to approve giving authority to the Superintendent to initiate the planning and prepare plans for an implementation for a Barnum/Moose Lake student transportation cooperative with school year 2020-21.

Enrollment Comparison for November
Reporting only.

Future Meetings:

A. Reorganizational Meeting of the School Board, January 7, 2020, 6:15 p.m., Board room
B. Working Meeting of the School Board, January 7, 2020, 6:30 p.m., Board room
C. Regular Meeting of the School Board, January 21, 2020, 6:30 p.m., Board room

Adjournment:
Motion by Poirier, **seconded** by Schatz and **unanimously carried** to approve adjournment of the meeting at 6:56 p.m.

Tim Peterson
School Board Clerk

Attachment B

School Board Special Meeting Minutes
Barnum Public Schools ISD 91
December 18, 2019

The meeting was called to order at 3:31 p.m.

Members Present: P. Coughlin, C. Fetters, P. Poirier, Beth Schatz, and Superintendent M. McNulty

Members Absent: J. Fuglestad, T. Peterson, and J. Unkelhaeuser

Approval of Agenda:
Motion by Poirier, **seconded** by Fetters, and **unanimously carried** to approve the agenda.

Discussion Item:
District financial situation discussion. No action taken.

Chairperson's Announcements:

Future Meetings:

A. Reorganizational Meeting of the School Board, January 7, 2020, 6:15 p.m., Board room
B. Working Meeting of the School Board, January 7, 2020, 6:30 p.m., Board room

Adjournment:
Motion by Coughlin, **seconded** by Fetters and **unanimously carried** to approve adjournment of the meeting at 6:40 p.m.

Tim Peterson
School Board Clerk

School Board Reorganizational Meeting Minutes
Barnum Public Schools ISD 91
January 7, 2020

The meeting was called to order at 6:15 p.m.

Members Present: P. Coughlin, C. Fetters, J. Fuglestad, T. Peterson, P. Poirier, B. Schatz, J. Unkelhaeuser and Superintendent M. McNulty

Members Absent: None

Items for Individual Action and Discussion:

A. **Motion** by Poirier, **seconded** by Fetters and **unanimously carried** to approve a resolution to combine the duties of the offices of Clerk and Treasurer of the School Board in one person in the Business Office of the School District. (This item was moved from D. to A. and all other items moved down one.)

B1. **Motion** by Poirier, **seconded** by Fetters and **carried** to approve the election of Colleen Fetters as the Chair of the School Board for 2020. **Voted for Fetters:** Coughlin, Fetters, Fuglestad, Poirier, Schatz. **Voted for Coughlin:** Peterson, Unkelhaeuser.

B2. **Motion** by Poirier, **seconded** by Fuglestad and **unanimously carried** to approve the election of Paul Coughlin as Vice Chair of the School Board for 2020.

B3. **Motion** by Coughlin, **seconded** by Poirier and **unanimously carried** to approve the election of Tim Peterson as Clerk of the School Board for 2020.

B4. **Motion** by Coughlin, **seconded** by Poirier and **unanimously carried** to approve the election of Jessica Unkelhaeuser as the Treasurer of the School Board for 2020.

C. **Motion** by Poirier, **seconded** by Coughlin and **unanimously carried** to approve the following dates, times and location for 2020 meetings:

- Regular board meetings - third Tuesday of each month, 6:30 p.m., Board Room
- Working board meetings - first Tuesday of Jan., Feb., Apr., May, Oct., Dec., and as needed, 6:30 p.m., Board Room.

D. The Board Chair reassigned committee appointments for 2020. No motion was required.

E. **Motion** by Poirier, **seconded** by Coughlin and **unanimously carried** to approve setting Board members' pay for 2020 with no increase as follows:

- Chair - $90/mo.
- Clerk – no pay (unless required to perform duties at meeting, then $90/mo.)
- Treasurer – no pay
- School Related Workshops - $60 half day (4 hrs or less), $90 full day
- Board Negotiations - $65 half day (4 hrs or less), $100 full day
- Per Meeting - $60

F. **Motion** by Poirier **seconded** by Coughlin and **unanimously carried** to approve the 2020 mileage rate for travel at $.575 per mile.

G. **Motion** by Coughlin, **seconded** by Poirier and **carried** to approve the per diem for overnight travel meals as follows:

Outstate Minnesota	Twin Cities Area
Breakfast = $13	$18
Lunch = $14	$19
Dinner = $23	$34

Voted for: Coughlin, Fetters, Fuglestad, Peterson, Schatz, Unkelhaeuser. **Voted against:** Poirier.

H. **Motion** by Coughlin, **seconded** by Poirier and **unanimously carried** to approve the Law Firm Committee's recommendation for school attorneys for 2020 as follows: Rudy, Gassert, Yetka, Pritchett and Helwig Law Firm, and O'Meara, Leer, Wagner & Kohl, P.A.

I. Motion by **Schatz**, seconded by **Poirier** and **unanimously carried** to approve the official depositories for District funds for 2020 as follows: Northview Bank, Barnum Branch, and Minnesota Trust.

J. **Motion** by Poirier **seconded** by Coughlin and **unanimously carried** to approve the Moose Lake Star Gazette as the official newspaper for 2020.

K. **Motion** by Poirier **seconded** by Fuglestad and **unanimously carried** to approve authority for the Superintendent and the Business Manager to:

- Use the School Board Chair, Clerk and Treasurer's electronic and stamped signatures.
- Make electronic fund transfers to designated depositories.
- Invest School District funds.

Adjournment:
Motion by Poirier, **seconded** by Coughlin and **unanimously carried** to approve adjournment of the meeting at 6:37 p.m.

Tim Peterson
School Board Clerk

School Board Working Meeting Minutes
Barnum Public Schools ISD 91
January 7, 2020

The meeting was called to order at 6:38 p.m.

Members Present: P. Coughlin, C. Fetters, J. Fuglestad, T. Peterson, P. Poirier, B. Schatz, J. Unkelhaeuser, and Superintendent M. McNulty

Members Absent: None

Approval of Agenda:
Motion by Poirier, **seconded** by Fuglestad, and **unanimously carried** to approve the agenda as written.

Reports and Discussion

A. High School Principal present and reported

B. Elementary Principal present and reported

Other Items for Discussion

A. Discussed make-up days due to inclement weather/other if necessary. The following will be brought to the January 21, 2020, board meeting for action. This is only if needed.
    - First day = May 1 (PLC day)
    - Second day = June 4 (last day for staff would be June 5)
    - If more than 2 days – to be determined in future board meeting

B. Discussed questions posed by student rep, Kyle, on behalf of student body at December work session. Most questions had been answered at that time. Discussed setting up a meeting between Administration and Student Council.

C. Discussed non-personnel reduction items for FY21 budget, such as:
    - Transportation sharing with Moose Lake
    - Technology leases staggered
    - Media budget reduction
    - 20% supply budget reduction
    - Site Team and BLT monies reduction
    - District insurance quotes for best pricing
    - Meal price increase

D. **Motion** by Poirier **seconded** by Unkelhaeuser and **unanimously carried** to approve closing the meeting per MS 13D.03 to discuss negotiation strategies for both union groups.

E. **Motion** by Coughlin **seconded** by Poirier and **unanimously carried** to approve reopening the meeting per MS 13D.03 after discussing negotiation strategies for both union groups.

Future Meeting:

A. Regular Board Meeting, Tuesday, January 21, 2020, 6:30 p.m., Board Room - will include a resolution for administration to make district reductions. (No reductions will be made at this meeting.)

B. Board Work Session, Tuesday, February 4, 2020, 6:30 p.m., High School Choir Room - will discuss all reductions. Chance for staff and public to speak to Board on reductions.

C. Regular Board Meeting, Tuesday, February 18, 2020, 6:30 p.m., Board Room - will include reduction actions by Board.

Adjournment:

Motion by Peterson, **seconded** by Poirier, and **unanimously carried** to approve adjournment of the meeting at 8:48 p.m.

Tim Peterson
School Board Clerk

TREASURER'S REPORT

Cash and Investments as of December 31, 2019

FUND	Balance 11/30/2019	Debits	Credits	Balance 12/31/2019
GENERAL FUND	737,259.90	972,722.94	(903,620.44)	806,362.40
(Investments)	498,300.00	-	-	498,300.00
FOOD SERVICE	3,119.61	55,930.87	(35,364.20)	23,686.28
TRANSPORTATION	(167,111.11)	4,849.04	(46,079.40)	(208,341.47)
COMM. SERVICE	188,522.94	22,786.19	(27,609.46)	183,699.67
OPER. CAPITAL	(290,549.66)	-	(7,653.61)	(298,203.27)
BLDG. FUND	-	-	-	-
DEBT SERVICE	303,335.58	26,813.93	-	330,149.51
STUDENT ACTIVITY	88,248.57	22,308.57	(28,303.80)	82,253.34
CUSTODIAL	1,586.04	392.19	(1,830.73)	147.50
Total Cash & Invest. GNL	$ 1,362,711.87	$ 1,105,803.73	$ (1,050,461.64)	$ 1,418,053.96

Bank Accounts:

MN Trust Investments	840,949.48	
CHECKING ACCOUNT	127,962.89	(Northview Bank - Acct #105 030 1)
OUTSTAND. CHECKS & SHR PAYMENTS	(49,158.41)	
OUTSTAND. DEPOSITS	-	
Investments	498,300.00	
Total Cash & Investments	$1,418,053.96	

Barnum School District
Exp/Rev Summary - Fd
Period Ending December 31, 2019

Sequence: L, Fd

		Description	Revised20 Annual Budget	Period 202006	Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance
E		Expenditure							
	01	General Fund	7,739,728.00	592,414.80	2,886,997.88	37%	11,155.19	37%	4,841,574.93
	02	Food Service Fund	408,707.00	33,382.45	134,613.60	33%	100.26	33%	273,993.14
	03	Transportation Fund	617,681.00	41,230.36	208,341.47	34%	2,097.83	34%	407,241.70
	04	Comm Service Fund	317,271.00	23,551.52	129,706.09	41%	4,910.85	42%	182,654.06
	05	Capital Exp	493,016.00	7,653.61	371,825.12	75%	806.92	76%	120,383.96
	06	Building Construct	133,500.00	0.00	135,232.91	101%	27,840.00	122%	(29,572.91)
	07	Debt Redemption Fund	295,168.00	0.00	20,183.75	7%	0.00	7%	274,984.25
	11	Student Activity	9,200.00	28,299.37	54,391.80	591%	3,205.00	626%	(48,396.80)
	18	Custodial Fund	0.00	1,830.73	2,269.68	0%	0.00	0%	(2,269.68)
E		Expenditure	10,014,271.00	728,362.84	3,943,562.30	39%	50,116.05	40%	6,020,592.65
R		Revenue							
	01	General Fund	(7,250,434.00)	(670,089.23)	(3,015,517.90)	42%	0.00	42%	(4,234,916.10)
	02	Food Service Fund	(370,450.00)	(53,949.12)	(151,426.96)	41%	0.00	41%	(219,023.04)
	03	Transportation Fund	(462,511.00)	0.00	0.00	0%	0.00	0%	(462,511.00)
	04	Comm Service Fund	(241,517.00)	(18,728.25)	(154,265.87)	64%	0.00	64%	(87,251.13)
	05	Capital Exp	(314,568.00)	0.00	3,854.59	(1%)	0.00	(1%)	(318,422.59)
	06	Building Construct	0.00	0.00	(7.11)	0%	0.00	0%	7.11
	07	Debt Redemption Fund	(305,317.00)	(26,813.93)	(179,868.26)	59%	0.00	59%	(125,448.74)
	11	Student Activity	(7,250.00)	(22,304.14)	(96,728.84)	1334%	0.00	1334%	89,478.84
	18	Custodial Fund	0.00	(392.19)	(2,269.68)	0%	0.00	0%	2,269.68
R		Revenue	(8,952,047.00)	(792,276.86)	(3,596,230.03)	40%	0.00	40%	(5,355,816.97)
		Report Totals:	1,062,224.00	(63,914.02)	347,332.27	33%	50,116.05	37%	664,775.68

Four Year General Fund Spending Patterns

2016-2017

Budget: $7,484,165

	% of year elapsed	Monthly Expense	Percent of Total	Expense to Date	Percent of Total	Variance Between % of yr elapsed vs % of Budget Used
7/31	8.00%	201,533.62	2.68%	201,533.62	2.68%	5.32%
8/31	16.00%	135,109.40	1.80%	336,643.02	4.47%	11.53%
9/30	25.00%	607,607.74	8.07%	944,250.76	12.55%	12.45%
10/31	33.00%	633,065.24	8.41%	1,577,316.00	20.96%	12.04%
11/30	42.00%	619,507.67	8.23%	2,196,823.67	29.19%	12.81%
12/31	50.00%	611,604.40	8.13%	2,808,428.07	37.32%	12.68%
01/31	58.00%	641,113.70	8.52%	3,449,541.77	45.84%	12.16%
02/28	67.00%	639,581.27	8.55%	4,089,123.04	54.64%	12.36%
03/31	75.00%	605,861.06	8.10%	4,694,984.10	62.73%	12.27%
04/30	84.00%	580,063.96	7.75%	5,275,048.06	70.48%	13.52%
05/31	92.00%	620,399.31	8.29%	5,895,447.37	78.77%	13.23%
06/30	100.00%	1,884,056.55	25.17%	7,779,503.92	103.95%	-4%

2017-2018

Budget: $7,840,716.55

	% of year elapsed	Monthly Expense	Percent of Total	Expense to Date	Percent of Total	Variance Between % of yr elapsed vs % of Budget Used
7/31	8.00%	179,986.50	2.32%	221,046.20	2.85%	5.15%
8/31	16.00%	123,264.13	1.59%	286,566.92	3.69%	12.31%
9/30	25.00%	655,504.73	8.44%	942,071.65	12.13%	12.87%
10/31	33.00%	686,673.20	8.84%	1,628,744.85	20.97%	12.03%
11/30	42.00%	617,613.14	7.95%	2,246,357.99	28.93%	13.07%
12/31	50.00%	633,988.56	8.16%	2,880,346.55	37.09%	12.91%
01/31	58.00%	664,124.32	8.55%	3,544,470.87	45.65%	12.35%
02/28	67.00%	645,312.28	8.23%	4,189,783.15	53.44%	13.56%
03/31	75.00%	662,022.64	8.44%	4,851,805.79	61.88%	13.12%
04/30	84.00%	642,888.23	8.20%	5,494,694.02	70.08%	13.92%
05/31	92.00%	632,259.24	8.06%	6,126,953.26	78.14%	13.86%
06/30	100.00%	2,047,239.68	26.11%	8,174,192.94	104.25%	-4%

2018-2019

Budget: $7,764,366.71

	% of year elapsed	Monthly Expense	Percent of Total	Expense to Date	Percent of Total	Variance Between % of yr elapsed vs % of Budget Used
7/31	8.00%	178,152.20	2.27%	178,152.20	2.27%	5.73%
8/31	16.00%	192,201.06	2.45%	370,353.26	4.71%	11.29%
9/30	25.00%	626,724.96	7.98%	997,078.22	12.69%	12.31%
10/31	33.00%	673,267.77	8.57%	1,670,345.99	21.26%	11.74%
11/30	42.00%	594,233.96	7.56%	2,264,579.95	28.82%	13.18%
12/31	50.00%	617,098.27	7.85%	2,881,678.22	36.67%	13.33%
01/31	58.00%	636,639.85	8.10%	3,518,318.07	44.77%	13.23%
02/28	67.00%	619,438.79	7.88%	4,137,756.86	52.66%	14.34%
03/31	75.00%	626,907.45	8.07%	4,764,664.31	61.37%	13.63%
04/30	84.00%	596,364.68	7.68%	5,361,028.99	69.05%	14.95%
05/31	92.00%	647,238.67	8.34%	6,008,267.66	77.38%	14.62%
06/30	100.00%	1,919,991.48	24.73%	7,928,259.14	102.11%	-2%

2019-2020

Budget: $7,739,728

	% of year elapsed	Monthly Expense	Percent of Total	Expense to Date	Percent of Total	Variance Between % of yr elapsed vs % of Budget Used
7/31	8.00%	196,829.95	2.54%	196,829.95	2.54%	5.46%
8/31	16.00%	135,764.50	1.73%	332,594.45	4.23%	11.77%
9/30	25.00%	678,432.54	8.63%	1,011,026.99	12.87%	12.13%
10/31	33.00%	661,023.79	8.41%	1,672,050.78	21.28%	11.72%
11/30	42.00%	622,532.30	7.92%	2,294,583.08	29.20%	12.80%
12/31	50.00%	592,414.80	7.54%	2,886,997.88	36.74%	13.26%
01/31	58.00%		0.00%		0.00%	58.00%
02/28	67.00%		0.00%		0.00%	67.00%
03/31	75.00%		0.00%		0.00%	75.00%
04/30	84.00%		0.00%		0.00%	84.00%
05/31	92.00%		0.00%		0.00%	92.00%
06/30	100.00%		0.00%		0.00%	100%

Attachment F

Independent School District #91
Barnum, Minnesota

SUMMARY OF WIRE TRANSFERS
December 18, 2019 to January 21, 2020
Wire transfer of funds since the last Board meeting for approval on:

January 21, 2020 Regular School Board Meeting

DATE	AMOUNT	FROM	TO	PURPOSE
12/20/2019	$ 15,000.00	MN TRUST #31191-101	Northview Bank #1050301	A/P Check Run 12/20/2019
12/30/2019	$ 260,000.00	MN TRUST #31191-101	Northview Bank #1050301	Payroll 12/31/2019
1/3/2020	$ 62,000.00	MN TRUST #31191-101	Northview Bank #1050301	A/P Check Run 1/3/2020
1/14/2020	$ 185,000.00	MN TRUST #31191-101	Northview Bank #1050301	Payroll 1/15/2020
1/21/2020	$ 195,000.00	MN TRUST #31191-101	Northview Bank #1050301	A/P Check Run 1/21/2020

TOTAL $ 717,000.00

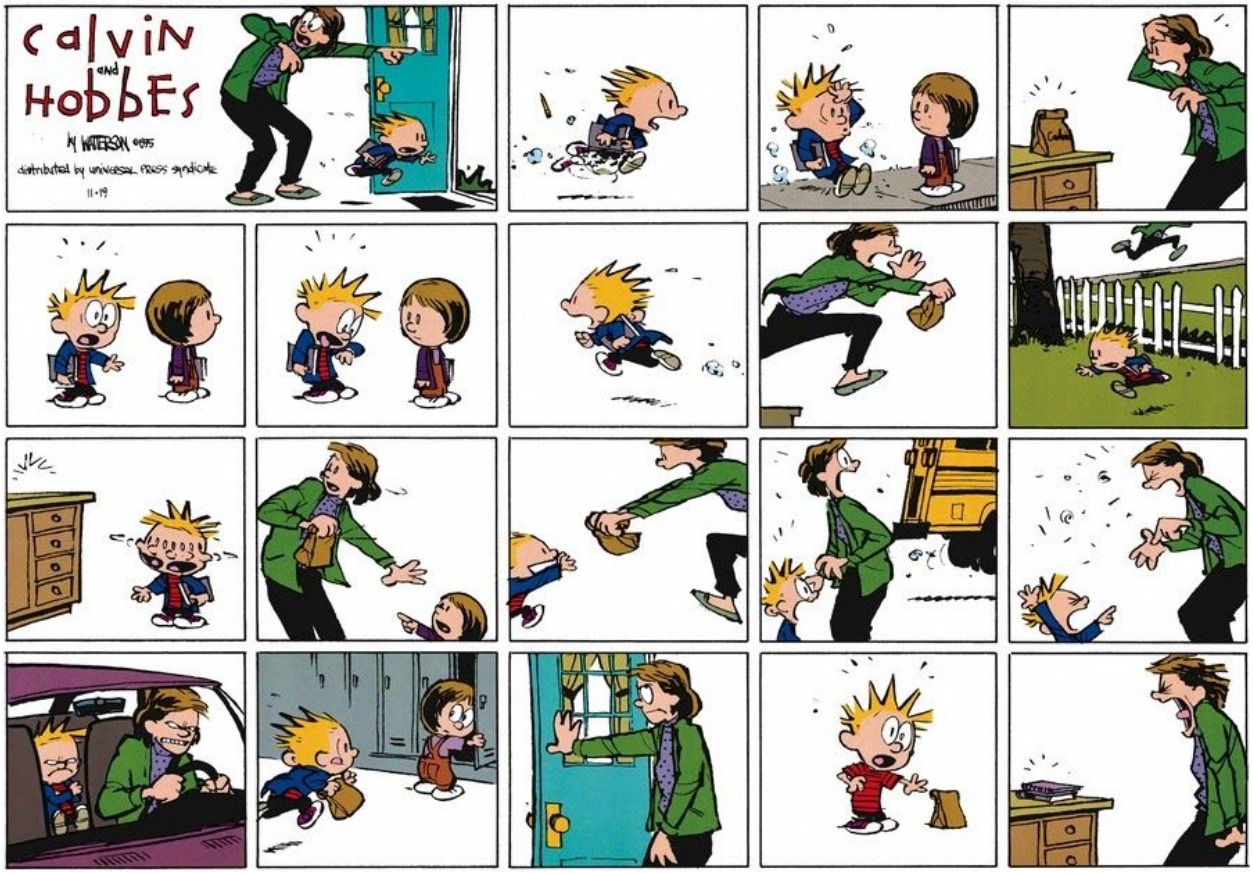
Attachment G

Superintendent Report for January 2020

COMPLETED EVENTS:

Dates/Events	**Goals/Sessions**	**Involved/present**
MSBA Conference		School Board, Superintendent
Transportation Collaborative with MLake	-Setting job descriptions -calculating mileage, route times	Moose Lake & Barnum Supers
Completing mid year eval meetings with staff	review goals and prof development	Principals, Tech Coord, Business Manager, CE Director, Admin Asst, B/G Director, transportation Food Service Coord

Calvin and Hobbes by Bill Watterson



ONGOING EVENTS:

A. BLT Committee - February 5
B. CTE Grant for 9 NASC Schools approved - grant program coordinator now working with school principals/staff - kick off on Gathering of Great Minds on Jan. 20
C. TDE (teacher development & evaluation) - instructional assistance program being created by staff and admin to meet evaluation requirements and improve instructional practices
D. Advertising/Sponsorship/Banners update - started sending out mailings and emails offering Bombers Business Banners on January 15
    - Letter put together and business list created with email and contact info
    - Board will approve all banners once business commits (policy 905)
    - LifeTouch to create banners at no cost to district

UPCOMING EVENTS/MEETINGS:

- Admin Team Meeting - January 30
- BLT - Building Leadership Team meeting - February 5
- NLSEC/NLA Board Meeting - February 7
- NASC/MASA Superintendent's Meeting - February 7
- Health & Safety Meeting - February 11
- NASC Mtg - February 21
- Carlton Collaborative Meeting - ?

Attachment H

On Tuesday, January 21, 2020, member _____ introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING THE ADMINISTRATION TO MAKE RECOMMENDATIONS FOR REDUCTIONS IN PROGRAMS AND POSITIONS AND REASONS THEREFOR

WHEREAS, there has been a reduction in student enrollment, and,

WHEREAS, the financial condition of the school district dictates that the school board must reduce expenditures immediately, and

WHEREAS, this reduction in expenditure must include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District No. 91, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and, make recommendations to the school board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

BARNUM SCHOOL VISION

The Barnum School District will provide a personalized learning environment utilizing the best teaching practices to insure a productive citizenry, which values a lifelong celebration of learning.

School Board Goals for 2017 – 2019

1. The Barnum School Board supports staff development/collaboration of best practices through Professional Learning Communities and the Northeast Area School Consortium, to enhance student learning.

2. The Barnum School Board supports the growth of digital learning through a robust digital infrastructure, Schoology, and the ongoing 1:1 initiative, kindergarten through twelfth grade, to meet the diverse needs of all learners.

3. The Barnum School Board supports offering students multiple and diverse learning opportunities. These opportunities include the fine arts, co-curricular activities, and enhanced academic offerings, which promote life skills.

4. The Barnum School Board will demonstrate fiscal responsibility by maintaining a minimum unassigned general fund balance of two to four months of expenses.

5. The Barnum School Board supports the maintenance of and improvements to the District's buildings and grounds to enhance learning, working, and community pride.

School Board Approved July 18, 2017

INDEPENDENT SCHOOL DISTRICT NO. 91
ENROLLMENT COMPARISON

FY 2019-2020 Enrollment Compared to FY 2018-2019

(Resident and non-resident students in our buildings)

	ELEMENTARY *(K-6)*			SECONDARY *(7-12)*			TOTALS			
MONTH	FY 18-19	FY 19-20	*Inc/Dec*	FY 18-19	FY 19-20	*Inc/Dec*	FY 18-19	FY 19-20	*Change Prior Yr*	*Change Beg. Of Yr.*
Sept.	357	369	12	350	346	-4	707	715	8	-
Oct.	359	373	14	352	351	-1	711	724	13	9
Nov.	359	374	15	350	347	-3	709	721	12	6
Dec.	356	371	15	351	348	-3	707	719	12	4
Jan.	357			350			707	0		
Feb.	357			348			705	0		
Mar.	357			349			706	0		
April	358			351			709	0		
May/June	358			351			709	0		

(The figures listed above are submitted monthly by our attendance secretaries. These are resident and non-resident students in our buildings only. The numbers do not represent resident students attending elsewhere either by enrollment options or tuition agreement)