



Barnum Elementary



A Life Long Celebration of Learning



Barnum Elementary Parent/Student Handbook

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*Updated Summer 2023

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Barnum Elementary School Mission

Barnum School Community...Where everyone is inspired to excel in academics, character, and citizenship.

Welcome to Barnum Elementary School

Barnum Elementary School proudly serves K-6 students along with our Community Education Preschool programming. This handbook is a guide to help you understand the workings of our school.

We love hearing from you! We value partnering with students and families to create a welcoming school community where everyone belongs. You are welcome to contact us with questions, stop by to visit, or schedule an appointment.

Sincerely,

Samantha Birman, Principal

Please note: This handbook is a general guide and living document. For the most recent version, refer to the district website. The handbook does not cover all situations. Therefore, building leadership reserves the right to hold students responsible for violating school rules and expectations not specifically covered in this publication. The Barnum School Board may revise referenced policies at any time.

GENERAL

Website/Social Media

The school website can be found at <http://www.isd91.org>.

ISD91 also maintains school [Facebook](#), [Twitter \(X\)](#), and [Instagram](#) pages. Follow our pages for updates on school events and classroom happenings.

School Hours

8:10-8:30 Arrival

8:10-8:30 Breakfast served

8:35 Classes start

3:00 Classes dismissed

Drop Off/Pick Up

Parents may drop students off at the main entrance no earlier than 8:10 as supervision is not provided until that time. Students arriving prior should attend Bomber Club and use the Bomber Club entrance on the East side of the building. Schedules and transportation notes can be sent to school with students, emailed, or called in to the office.

Students should be picked up by 3:10 at the main entrance. Parents need to park in the lot and walk up to the sidewalk to pick up their child. Please do not park on the street in front of the building as it creates a crossing hazard. Students at school after 3:10 must be a part of a scheduled activity or they will be sent to Bomber Club. If you are picking up your child prior to 3:00, you must check them out through the office.

Conferences and Report Cards

Parent-teacher conferences will be held in the fall and winter. You will receive information from your child's teacher about scheduling. Report cards will be sent home at the end of the semester in January and June. Due to time constraints, the classroom teacher will allocate one conference slot per student. If there are extenuating circumstances, please reach out to your child's teacher.

Communication

At BES, we believe in open communication and building partnerships with parents. To support this belief, refer to the steps below when communicating with staff.

1. Communicate with the staff member directly (example: teacher, director of transportation, etc.) involved with the situation via school email and/or phone. If not resolved, communicate with the principal.
2. If more support is needed, contact the district administrator.

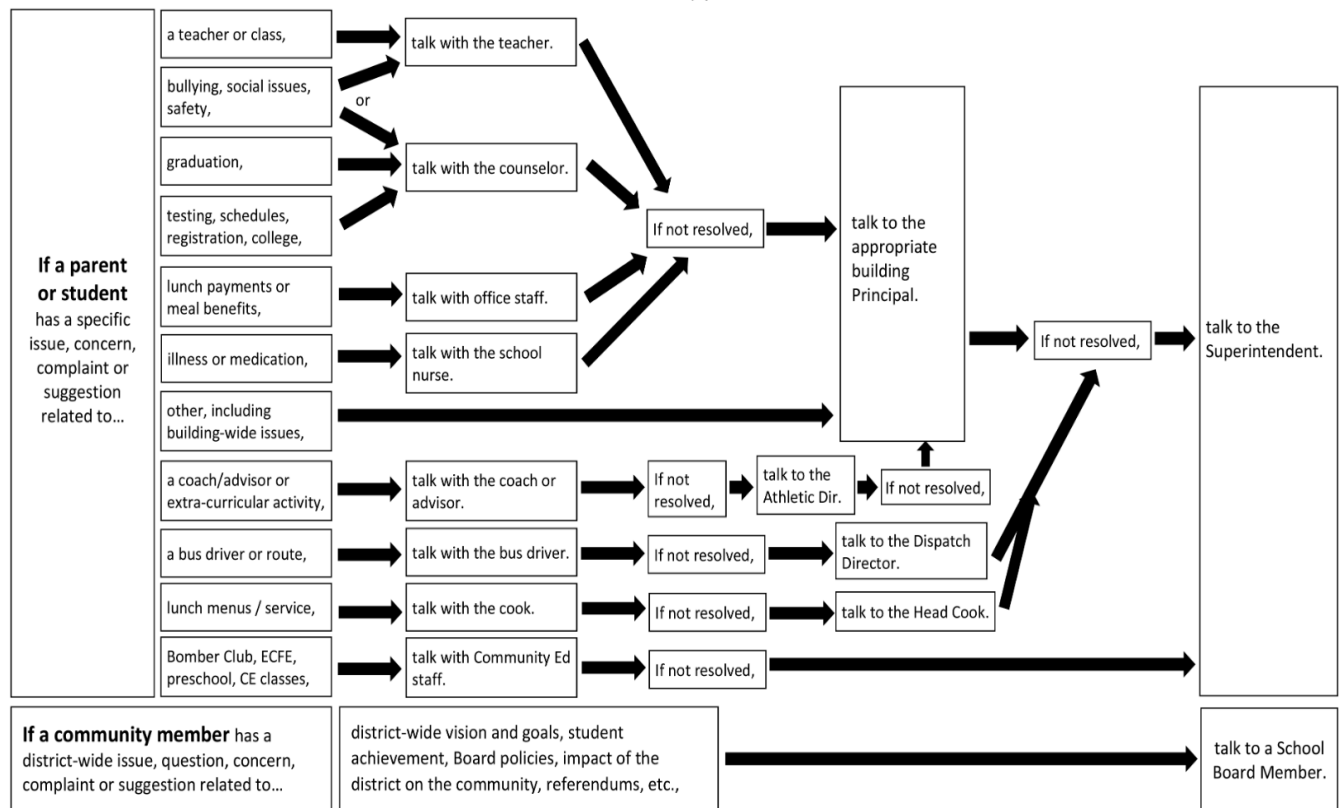
BES recognizes that some scenarios require going directly to a supervisor, and we will assist you should this type of situation arise.

Communication Flow Chart for Handling Parent, Student or Community Member Issues

Barnum Public Schools ISD No. 91

School Board Approved 5/17/16

Created 4/5/2016



Contact Information

Please share any changes in address, phone, or email with the school office.

Distribution of Non-School Sponsored Materials on School Premises

The school district recognizes that students have the right to express themselves on school property as long as the educational objectives and the responsibility of the school district are not impeded. Requests for distribution of non-school sponsored material will be reviewed by the administration on a case-by-case basis. For more information, see District Policy #505 on the school website.

Pledge of Allegiance

Each morning after the announcements, students are invited to stand for the Pledge of Allegiance. Anyone who does not wish to participate in reciting the pledge of allegiance for any personal reasons may elect to do so. Students must respect another person's right to make that choice.

Supply Lists

Supply lists are available on the school website or by request at the elementary office. Supply lists for the next school year are mailed home with report cards at the end of the school year. They are also available at local school supply stores before the start of the school year and online through the school website.

Volunteers and Chaperones

If you are interested in volunteering at Barnum Elementary, please contact the school office or your child's classroom teacher. Volunteers and chaperones are subject to a background check. We appreciate our volunteers at Barnum Elementary!

Visitors

All visitors (including parents) must report to the office upon arrival and departure. All visitors to the school must wear the "Visitor" identification provided in the office. Students should not bring visitors to spend the day at school with them.

Data Privacy

The Barnum School District recognizes its responsibility in regards to the collection, maintenance and dissemination of pupil records and the protection of the privacy rights of students as provided in federal law and state statute. A complete copy of Barnum Public School District Policy #515, "Protection and Privacy of Pupil Records," is available on the policy section of the school website.

Photo Release

Students may be photographed for classroom use, district website, school yearbook, or social media promoting Barnum Schools. Parents or guardians must sign a Picture Release form if they **do not** want their child/children photographed at school. The form is available in the elementary office. The district will assume your children have your permission to be photographed unless the form is returned.

District Policies

All district policies are listed on the school website.

NUTRITION AND WELLNESS

Breakfast/Lunch

Thanks to Minnesota's Free School Meals Program that provides state funding to our district, all students K-12 are eligible to receive a healthy and delicious free breakfast and lunch each school day they are in attendance. A requirement of receiving free meals is that students must take a reimbursable meal, meaning taking from the offerings at least three

(3) items representing three (3) different food groups, one of which must be a fruit or vegetable.

Parents are welcome to eat lunch with their child (prices are on the website) and must check in with the elementary office when arriving. You are able to pay for your lunch in the office or cafeteria via cash or check. Lunch accounts can be paid by sending cash/check with your child, stopping by the office, or paying online via the school website.

Each student is issued a Personal Identification Number (PIN). This PIN will be the student's throughout their school years. Each student will enter their own PIN into the keypad at the point of sale at the end of the meal service line. Sharing, borrowing or stealing student meal numbers is prohibited.

Breakfast is served from 8:00 to 8:30 AM. If breakfast is eaten at school, allow enough time. Accommodations will be made for late arrivals due to busing issues.

Students with cold lunch can purchase milk (\$.75) via their lunch account or bring cash. In accordance with our healthy snack/lunch practices, do not send pop/soda or energy drinks with your child for lunch. You will be notified when your child's account is low. You can check your child's balance in PowerSchool. For more information, see the food service section of the school website.

Birthdays

Students are allowed to celebrate birthdays at school. Treats must be store-purchased and include a list of ingredients. We encourage healthy treats at school. Teachers will communicate details such as dates to celebrate, student allergies, and treats that are allowed. Barnum Elementary School does not endorse parent organized "pizza parties" or other such food events for a birthday treat celebration. Invitations to birthday parties may not be handed out at school.

Snacks

The classroom teacher will share information about a classroom snack time. This may include time of day and allowed snacks. Barnum Elementary encourages healthy snacks as referenced in our District Policy #533 on the school website.

Nurse

A school nurse is in the district daily. They will spend part of the day at the high school and part of the day at the elementary. Contact information is listed in the Faculty/Staff section.

Illness

Please keep your child home from school if:

- Your child has had a fever of 100.0 degrees or higher in the past 24 hours. This temperature must be taken without your child having received acetaminophen (Tylenol) or ibuprofen (Motrin, Advil).
- Your child has had vomiting or diarrhea within the past 24 hours.
- Your child has been started on antibiotics for a communicable illness (strep throat, impetigo). He or she needs to stay home for 24 hours after the first dose of antibiotics was given.
- Having your child at school would significantly put others at risk of contracting your child's illness.
- Your child does not feel well enough to benefit from being at school.

Medicine Policy

Parents are encouraged to give necessary medications at home whenever possible. We acknowledge that there are times that medication needs to be given during the school day. Barnum School District medication policy states that if a student needs to be given medication at school the parent will deliver the medication to the office. A consent form will need to be completed by the parent and physician. Medications will be given according to the orders. Students are not to carry prescription or over-the-counter medication unless an arrangement has been made for this with the parent, physician, and school nurse.

Emergencies

If your child is seriously injured at school, the school nurse or office staff will notify you. If emergency treatment is needed and we are unable to contact you, the district will call 911.

Counselor

The school counselor supports all students with social and emotional growth within his or her school, home and community. To meet this goal, counseling services are provided through classroom guidance lessons, short term individual counseling and small group counseling, as well as consultation with parents, school personnel and outside agencies.

BEHAVIOR AND SAFETY

Behavior Expectations

At Barnum Elementary School, we believe in teaching students to be kind, safe, and responsible. We realize that this is a learning process. We help students learn these behaviors through the use of our Positive Behavior Intervention System (PBIS) approach. This model emphasizes teaching positive social-emotional interactions, and supporting students demonstrating additional needs in this area. We utilize the [Behavior Definition](#)

document as a guide. The Barnum School District Policy #506, Student Discipline, along with additional student policies, can be found on the school website.

Bullying

Bullying behavior is not tolerated at Barnum Elementary. Students have a right to feel emotionally, mentally, and physically safe while at school. Students need to report instances of bullying to adults at school so they can intervene. See district policy #514 on the school website for more information.

This chart is a guide to help you recognize the differences between conflict, rude, mean, and bullying behavior.

CONFLICT	RUDE	MEAN	BULLYING
Occasional	Occasional	Once or Twice	Is REPEATED
Not planned; in the heat of the moment	Spontaneous; unintentional	Intentional	Is planned and done on purpose
All parties are upset	Can cause hurt feelings; upset	Can hurt others deeply	The target of the bullying is upset
All parties want to work things out	Based in thoughtlessness, poor manners	Based in anger; impulsive cruelty	The bully is trying to gain control over the target.
All parties will accept responsibility	Rude person accepts responsibility	Behavior often regretted	The bully blames the target
An effort is made by all parties to solve the problem	Social skill building could be of benefit	Needs to be addressed/should NOT be ignored	The target wants to stop the bully's behavior; the bully does not
Can be resolved through mediation	Can be resolved through mediation	Can be resolved through mediation	CANNOT be resolved through mediation

Source: Jennifer Acties, DASA newsletter, January 2014, BOCES

Attendance

Attendance line: 218-389-6976 option #2

Please call the office by 9:00 AM if your child will be absent, tardy, or picked up early from school. When calling and sending a note, please explain why your child is/was absent. Notes or calls only stating that your child will be absent are not considered excused absences.

Regular attendance positively impacts our school and students. In our effort to support students and families, the attendance team meets weekly to review absences. You may

receive phone calls, letters, or home visits from BES staff or Carlton County Truancy Officer so that we can work together in supporting regular attendance for students.

Absences due to family vacations must be pre-approved or they will be unexcused. A signed note, including vacation dates, should be brought into the office by each child.

Parents/guardians must notify the office and classroom teacher at least a week prior to the vacation.

Please refer to Barnum School District Policy #503 for further information on attendance.

Playground Safety: Students are expected to follow and apply our school expectations, be responsible, be respectful, be safe, and be kind, on the playground. Teachers and recess supervisors review these expectations at the beginning of the year and on an as needed basis as the year progresses. The following behaviors are not safe and should not be done on the playground at any time: tackling, King of the Hill, hard baseballs, snowballs, throwing/using sharp objects, harassing behavior, leaving the playground without permission. The sledding hill will only be used when conditions support it and it can be supervised.

Bus Safety: Each student is trained on bus safety by our drivers. The training includes evacuation procedures, safety procedures, and the following behavior concepts: 1) transportation is a privilege, not a right; 2) follow all directions of the bus driver; 3) Remain seated and facing forward; 4) Talk quietly and use appropriate language; 4) keep all objects and body parts in the seat and to yourself; 5) Be respectful. Being safe on the bus is everyone's responsibility. Consequences for inappropriate bus behavior may include:

1st Written Report	2nd Written Report (within 8 weeks)	3rd Written Report (within 8 weeks)
<ul style="list-style-type: none">● Discussion with student● Principal notified● Parent notified	<ul style="list-style-type: none">● Discussion with student● Principal notified● Parent notified● May lose riding privilege (per administrative discretion)	<ul style="list-style-type: none">● Discuss with student● Principal notified● Parent notified● Loss of riding privilege● Conference with parent, student, bus driver, principal, & transportation director may be required.

Safe Technology Use

1. **Cell Phones:** We understand that students may have cell phones at BES. To ensure that students use these devices in safe and appropriate ways, cell phones will be collected at the beginning of each day in students' classrooms. Students will pick them up at the end of the day. In the event that students do not follow this procedure, cell phones will be taken to the office and parents will need to pick them up.
2. **Field Trips:** Students will not have cell phones on field trips. Pictures will be shared by classroom teachers and/or chaperones.
3. **iPads:** Students do have internet access at school. Our network is filtered for student safety. If students work around our filters and access inappropriate content, iPad privileges will be considered on a case by case scenario. This can result in loss of iPad use for extended time.
4. **Indoor Recess:** Our goal is to promote positive peer interaction through traditional board games, cards, reading, and other activities. Cell phones and iPads will not be available to students during indoor recess.

School Closings

If school is canceled prior to the start of the day, announcements will be broadcast over the Campus Messenger System, the ISD91 website, the Barnum Schools Facebook page, and local tv and radio stations. We will also notify you via these methods if serious weather strikes or other emergencies arise requiring the school to be closed early. It is crucial that your child knows where to go if this situation arises so the school is not sending him/her to a locked or empty house. If the weather looks threatening and no one is home, call the school to let us know where your child should go.

Emergency Preparedness and Response

- **Emergencies:** The Barnum Public School District has a comprehensive crisis management plan that is reviewed and updated annually.
- **Drills:** Barnum Elementary School is required to practice fire, tornado, and evacuation drills on an annual basis. Students and staff are trained to respond appropriately in each situation. Procedures are reviewed yearly with students so they are aware of what actions are necessary to stay safe.

STUDENT LIFE

Field Trips

Field trips provide a hands-on experience to support grade level standards and concepts taught in the classroom. Most children look forward to these team-building events and we encourage attendance as well as parent volunteers. Classroom teachers will communicate

all requirements and expectations to children, and families will be notified in advance as parent permission is required. Our PTO covers some of the cost of field trips, yet there may be times when additional fees are required to attend. Field trips are a privilege, not a right. In the event a student is unable to attend due to significant behaviors, parents will be notified in advance. Parents/guardians also retain the right not to allow their child to attend field trips with written notice. Should a student not attend a field trip for any reason, school attendance is required as noted under Minnesota's Compulsory Education Law (M.S. 120.101).

Homework

We believe homework builds home-school connections and teaches children responsibility. We also understand that children need time to be with their families, be active, and explore. The general guideline for homework at BES is as follows.

K-2: 20 minutes of homework in reading, math, and other content areas.

3-6: Approximately 20 minutes of reading and 10 minutes of math and other content areas.

Assessments

All students in grades K-6 complete school-wide assessments in the areas of reading and math. These occur in the months of September, January, and May and periodically in between to monitor progress.

Students in grades 3-6 take the Minnesota Comprehensive Assessments (MCAs). Testing dates are typically in the months of April and May. Specific dates are to be determined and will be shared by classroom teachers.

Parents/guardians have the right to not have their children participate in state required standardized assessments. If a student does not take the MCAs, he/she is required to be in attendance at school. Alternate activities, similar to those testing, will be provided in an alternate location. More information and forms are found at <http://education.state.mn.us/MDE/fam/tests/>.

Animals at School

At BES we have a registered therapy dog who has received extensive training to work in a school setting. Other animals may be shown outside with pre-approval by a teacher. They should be leashed or kenneled for student safety.

Recess

Students will have recess daily. Morning recess is offered outside from 8:10-8:30 AM for those not eating breakfast. When it is raining or there is a below zero wind chill, students will be indoors.

Clothing

Students should come to school dressed appropriately for the weather forecast. Students may not wear clothing that includes inappropriate language, drug or alcohol advertising, or ethnic, racial, or sexist put downs. Athletic shoes should be worn for safety when participating in physical activities. Jackets, snow pants, boots, hats, and mittens must be worn if there is snow or ice. Please label items with the child's name. More information is included in District Policy #504 on the school website.

Valuables at School

Please do not send money, toys, trading cards (sports, Pokemon, Magic, etc.) or valuables to school or school-related functions unless they are requested. The school will not be responsible for money, toys or other valuables if they are lost or stolen at school. Parents may be required to pick up items that are collected by the office.

Lockers

It is the student's responsibility to keep the assigned locker clean and neat. No stickers are to be placed on or in lockers. Students are advised not to keep money or other valuables in their locker as locks are not permitted on elementary lockers.

Lost and Found

The school maintains a lost-and-found area in the cafeteria. We donate these items at the conclusion of each conference period and at the end of the school year.

Media Center

Students will have the opportunity to visit the media center frequently. Students are able to check out books, practice safe use of online resources, and complete digital projects.

iPads

An iPad will be loaned to students at the start of the year. Students in grades K-4 will not bring iPads home. Students in grades 5-6 are allowed to bring them home with teacher permission. Damage to the iPad or case may result in a fine or replacement costs to the family.

Internet Access

Students have access to the internet at school. Our network is filtered for student safety. Students will start accessing online resources in a limited amount in grades K-1 under the guidance of teachers. In grades 2-3, students will begin learning more about digital citizenship and online safety. Students in grades 4-6 will discuss digital citizenship and online safety more in-depth including the use of social media, cyberbullying, and fact vs opinion.

Student Accounts

Students will have Google Accounts created for them which will allow for the use of Google Apps for Education (which includes Gmail and Google Drive). Students in grades K-6 will not receive emails from senders outside of Barnum Schools. Accounts will also be created for students in SeeSaw and Schoology, our learning management systems where students will upload assignments and teachers can post information for families. PowerSchool allows you to track attendance, lunch account balances, and grades. You should receive this information at the start of the school year or you can contact the office for more information. Other student accounts that are assigned to our students can be found on the school website; isd91.org/home/required-notice/ and you can contact the District Technology Coordinator with questions.

SUPPORTING PROGRAMS

Bomber Club (BC)

Bomber Club, our School Age Care program, provides professional, quality, before and after school care for children in kindergarten through 6th grade. BC is open Monday-Friday 6:00 AM to 6:00 PM year round.

Parent Teacher Organization (PTO)

The PTO is a wonderful way to support both of our schools, students and staff. They provide money for field trips and various clubs and groups. They also sponsor All Arts Day,, conference meals for the teachers, a community meal during open house and much more. Funds are raised through a yearly fundraiser as well as several smaller events throughout the year. Meetings are held the first Monday of each month in the BES media center and childcare is provided. Stop in and check one out or just contact the PTO to see how you can help. They are found on Facebook @Barnum PTO or on their website: barnumpto.org/.

Public Reporter

The Public Reporter provides district and community education information to the community. It is mailed twice a year, the end of August and the end of December. It will also be posted online.

Community Education

Community Education Classes are offered year-round. Information about classes, becoming an instructor, and what they offer are available on the school website.

Specialist Programs

- Physical Education: Classes have P.E. every day of the week.
- Music: Classes have music 1-2 times every week.
- Library/Lab (Media): Classes have music 1-2 times every week.
- Counselor: Classes have music 1-2 times every week.

Special Service Programs

Programs are set up for students that qualify for specialized services.

- Section 504 of the Rehabilitation Act of 1973 is a federal civil rights law designed to protect individuals with disabilities from discrimination. Section 504 regulations require public school districts to provide appropriate, free education to students with disabilities, regardless of the nature or severity of the disability. The law also requires that schools provide reasonable accommodations for children with disabilities so that they can fully participate in regular education classes with their peers. Barnum Elementary's 504 coordinator is School Counselor.
- Title One: A federally funded program designed to provide reading support in small group settings.
- ADSIS: A state funded program to provide additional academic or behavioral support.
- Reading and Math Corp: Tutors work with students to provide support in reading and math.
- Family-School Support Worker: Provides support and referral services for families and children experiencing difficulties.
- School-Based Mental Health: Students with mental health needs attend therapy sessions with a licensed mental health professional during the school day.
- Children's Therapeutic Services and Supports (CTSS): A social skills based program that is provided in school by a mental health professional.
- Psychologist: Evaluates students that are referred for special education services to get a better understanding of the student's needs.
- Special Education: Early Childhood Special Education (ECSE), Specific Learning Disabilities (SLD), Emotional Behavioral Disorders (EBD), Developmental Cognitive Disabilities (DCD), Other Health Disabilities (OHD), Autism Spectrum Disorders (ASD), Speech, Occupational Therapy (OT), Physical Therapy (PT), Developmental Adapted Physical Education (DAPE)

FACULTY AND STAFF

Superintendent	Bill Peel	bpeel@isd91.org
Principal	Samantha Birman	sbirman@isd91.org
Office Manager	Sheri Kolb	skolb@isd91.org
Admin Clerk	Erin Langhorst	elanghorst@isd91.org
Nurse	Melissa Johnson	mjohnson@isd91.org
Technology Coordinator	Lorna Grant	lgrand@isd91.org
Kindergarten	Amanda Nordstrom	anordstrom@isd91.org
Kindergarten	Annie Pollard	apollard@isd91.org
Kindergarten	Brittany Baier	bbaier@isd91.org
Grade One	Sarah MacDonald	smacdonald@isd91.org
Grade One	Jennifer Painovich	jpainovich@isd91.org
Grade One	Savannah Goebel	sgoebel@isd91.org
Grade Two	Brenda Moors	bmoors@isd91.org
Grade Two	Hunter Fetters	hfetters@isd91.org
Grade Three	Paula Ballantine	pballantine@isd91.org
Grade Three	Haley Egge	hegge@isd91.org
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Grade Four	Brady Youngberg	byoungberg@isd91.org
Grade Four	Gabby Weets	gweets@isd91.org
Grade Five	Katelynn Gullickson	kgullickson@isd91.org
Grade Five	Cody Gran	cgran@isd91.org
Grade Six	Heather Carlson	hcarlson@isd91.org
Grade Six	Tonya Dill	tdill@isd91.org
Grade Six	Allan Lund	alund@isd91.org
Physical Education	Linda (Redetzke) Loons	lredetzke@isd91.org
Music-3-6	Rebecca Levinski	rlevinski@isd91.org
Music k-2nd	Tim Rahkola	trahkola@isd91.org
Band 5-6	Jeff Gilbertson	jgilbertson@isd91.org

Media and Technology	Courtney Oetterer	coetterer@isd91.org
Physical Education	Zach Painovich	zpainovich@isd91.org
Counselor	Nikki Kresky	nkresky@isd91.org
Special Education	Zach Painovich	zpainovich@isd91.org
Special Education	Courtney Sieckert	csiekert@isd91.org
Special Education	Tara Kisler	tkisler@isd91.org
Special Education	Dave Broman	dbroman@isd91.org
Early Childhood Special Ed	Amelia Awender	aawender@isd91.org
Speech	Natalie Wark	nwark@isd91.org
Speech	Mary Hertenstein	mhertenstein@isd91.org
Title 1 Teacher	Jill Juntunen	jjuntunen@isd91.org
ADSiS	Ann Marie Vossler	avossler@isd91.org
Paraprofessional	Jett Nelsen	jnelsen@isd91.org
Paraprofessional	Shelly Kotosky	skotosky@isd91.org
Paraprofessional	Bob Kisler	bkisler@isd91.org
Paraprofessional	Denise Blake	dblake@isd91.org
Paraprofessional	Molly Lockwood	mlockwood@isd91.org
Paraprofessional	Morgan Langhorst	mlanghorst@isd91.org
Paraprofessional	Kallie (Fish) Bester	kfish@isd91.org
Paraprofessional	Jennifer Monette	jmonette@isd91.org
Paraprofessional	Josie Langhorst	jlanghorst@isd91.org
Paraprofessional	Tracy Curtiss	tcurtiss@isd91.org
Paraprofessional	Amber Lingle	alingle@isd91.org
Custodian	Steve Stahlbusch	sstahlbusch@isd91.org
Custodian	Tim Grimm	tgrimm@isd91.org
Custodian	Tyler Siltanen	tsiltanen@isd91.org
Assistant Cook	Connie Langhorst	elemcooks@isd91.org
Assistant Cook	Shallon Barber	sbarber@isd91.org
Food Service Helper	Tracy Curtiss	tcurtiss@isd91.org
Bus Driver	Brian Butterfield	Contact info shared by driver

Bus Driver	Eric Bigelow	Contact info shared by driver
Bus Driver	Caleb Harju	Contact info shared by driver
Bus Driver	Dave Jezierksi	Contact info shared by driver
Bus Driver	Bobby Kisler	Contact info shared by driver
Bomber Club	Jennifer Wright	jwright@isd91.org
Early Childhood	Alisha Bigelow	abigelow@isd91.org
Beginndergarten	Kaitlin Warpula	kwarpula@isd91.org
Beginndergarten	Alyssa Entner	aentner@isd91.org

SCHOOL CALENDAR

2023-2024 School Calendar - Barnum Public Schools ISD 91

August

28 - New Teacher Orientation
28-31 - Teacher Inservice
30 - BHS/BES Open House

2023 August						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Days

2024 February						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Days

February

19 - No School / Presidents' Day

September

4 - No School / Labor Day
5 - 1st Day Grades 1-12
6 - 1st Day Kindergarten
22 - No School/Teacher Inservice

September						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

S/18

T/19

March						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

S/15

E/16

H/17

March

5 & 7 - BHS/BES Parent Conf.
21 - Last Day Qtr. 3
22 - No School/Teacher Inservice
25 - 29 - No School /
Spring Break

October

18 - No School / Teacher Inservice
19 & 20 - No School/MEA Break

October						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

S/19

T/20

April						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

S/21

T/22

April

15 - No School/Teacher Inservice

November

9 - Last Day Qtr. 1
10 - No School / Teacher Inservice
BES Parent Conf. (8am-12pm)
14 & 16 - BES/BHS Parent Conf
23 & 24 - No School / Thanksgiving
Break

November						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

S/19

H/21

May						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

S/18

T/22

May

21 - Last Day for Seniors
22 - Recommended Baccalaureate
24 - Last Student Day / End Qtr. 4
Early Release / Graduation
27 - No School / Memorial Day
28-31 - Teacher Construction Prep

December

25 - 29 - No School / Holiday Break

December						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

S/16

T/16

June						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24	25	26	27	28	29

S/0

T/0

June

January 2024

1 - No School / Holiday Break
2 - Classes Resume
15 - No School / NASC Gathering
of Great Minds / PLC (MLK)
19 - Last Day Qtr 2
22 - No School / Teacher Inservice

January						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

S/20

T/22

Total Days		
Qtr.	Student	Teacher
1	44	50
2	41	44
3	42	44
4	39	45
Total	166	183

Calendar subject to legislative changes.

School Board Approved

4/3/2023 Original

5/23/23 Amended

Key: No School for Students or Staff
 Teacher Inservice/No School for Students
 School In Session/Day of Note
 Parent/Teacher Conferences
 In-Service Days are 1/2 Staff Development & 1/2 PLC

BARNUM ELEMENTARY

Behavior Definitions

When everyone handles infractions with instructional correction procedures, students learn that what happens when they misbehave is procedural, not personal.

[ISD 91 Student Discipline Policy](#)

Proud Behaviors (Tier 1)	Definition	Behavior Examples	Consequence & Behavior Support Options
	Proud Behaviors: When students demonstrate kind, safe, responsible behaviors that model our Barnum Proud expectations.		
Kind	Students are kind to self and others.	Inviting others to sit with them/play with them. Helping others in need.	Positive reinforcement (4:1) Positive recognition Notes to students and/or parents Communicate to parents Privileges earned through building trust
Safe	Students are safe in the school, on the playground, bus, and on school field trips.	Keeping hands to self Walking in halls	
Responsible	Students are responsible by having the self-control, to make positive choices, learn from their mistakes and always trying their best everyday.	Bringing materials to and from school Following directions Dressing for the weather	
Minor Problem Behavior (Tier 1)	Definition	Behavior Examples	Consequence & Behavior Support Options
	Minor Behaviors: Classroom managed behaviors; involve opportunities for teachable moments and minimizing interruption to instruction.		
Defiance	Student engages in brief or low-intensity failure to follow directions or talks back.	Running in the halls Cheating Not following instructions	First steps: <ul style="list-style-type: none"> • Redirection • Reminder (1-2) • Practice the appropriate behavior • Modeling • Take a break • Apologize written or verbal • Private conversation • Logical Consequence related to behavior If Behavior continues: <ul style="list-style-type: none"> • Parent communication by classroom teacher • Behavior documented by teacher • Sustained minor behaviors (3 or more documented minor
Disrespect	Student delivers low-intensity, socially rude or dismissive messages to adults or students.	Ignoring White lies Rolling eyes	

Disruption	Student engages in low-intensity, but inappropriate disruption.	Blurting/Talking Out Off-task behaviors Flicking Food Noise with materials Inappropriate Voice Level	behaviors) become major behaviors.
Inappropriate Language	Student engages in low-intensity instance of inappropriate language.	Name calling Teasing Rude comments Fake swear words	
Other	Student engages in any other minor problem behaviors that do not fall within the above categories.	Minor behaviors that do not follow school expectations	
Unintentional Physical Harm	Student engages in non-serious, but inappropriate physical contact.	Lack of body control or personal boundaries Horseplay Arguing with peers	
Property Misuse	Student engages in low-intensity misuse of property.	Technology misuse Mistreating school property Damaging or school materials	
Technology Violation	Student engages in non-serious, but inappropriate (as defined by school) use of cell phone, music/video players, camera, and/or computer.	Using unsponsored websites Using device without permission Using device inappropriately	

Major Problem Behavior (Tier2)	Definition Major Behaviors: Office managed; involve school and student physical and emotional safety	Behavior Examples	Consequence & Behavior Support Options
Sustained Minor Behaviors	Sustained minor behaviors (3 or more documented minor behaviors) may become major behaviors.	3 Repeated minor behaviors	First Major Offense <ul style="list-style-type: none"> • Apologize written or verbal • Possible time in office with principal consult • Teacher completes Office Discipline Referral • Parent communication by teacher • Logical Consequences related to behavior decided upon by teacher and admin <ul style="list-style-type: none"> → School service → Loss of privileges • Behavior documented by admin

Abusive Language Inappropriate Language Profanity	Student delivers verbal messages that include swearing, name calling, or use of words in an inappropriate way.	Swearing Middle Finger Slurs	Second Major offense Follow all steps for first major offense with the exception that parent communication is now done by administration Third Major Offense Follow all steps for second Major offense including <ul style="list-style-type: none"> Principal, teacher, counselor, parent conference Create behavior plan with grade level team, counselor and or MTSS members, or case manager Counselor support for resources Social Worker support for resources Additional Actions decided upon by administration <ul style="list-style-type: none"> Time in office In school suspension Out of school suspension Administrative Actions: <ul style="list-style-type: none"> Administrator assesses, problem solves Objective: teach, learn, return to academic instruction as quickly as possible Strategies: <ul style="list-style-type: none"> Practice Behavior expectations Re-teach in setting Problem-solving team Conference with families Restorative practice strategies
Bullying	"Bullying" means intimidating, threatening, abusive, or harming conduct that is objectively offensive and: 1. an actual or perceived imbalance of power exists between the student engaging in the prohibited conduct and the target of the prohibited conduct, and the conduct is repeated or forms a pattern; or 2. materially and substantially interferes with a student's educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services, or privileges.	Chronic, Repeated intentional messages that involve a power imbalance	
Defiance Non-Compliance	Student engages in refusal to follow directions or talks back.	Chronic disrespect or insubordination Refusal	
Disrespect	Student delivers socially rude or dismissive messages to adults or students.		
Disruption	Student engages in chronic behavior causing an interruption in a class or activity.	Yelling, or screaming; horseplay or roughhousing, leaving group, not using body basics, classroom evacuation and/or sustained out-of-seat behavior.	
Elopement	Student engages in leaving the classroom, playground, or other areas without seeking adult permission or supervision.	Leaves supervised adults without permission or staff supervision	
Fighting	Student is involved in mutual participation in an incident involving physical violence.	Fighting with the intent to harm	
Cheating Theft Plagiarism	Student is involved by being in possession of, having passed on, or being responsible for removing someone else's property; or the student has signed a person's name without that person's permission, or claims someone else's work as their own.	Stealing of valuables Copying someone's work	
Harassment	The delivery of disrespectful messages in any format related to gender, ethnicity, sex, race, religion, disability, physical features, or other protected class.	Harassment Threats (Transient)	
Lying	Student delivers message that is untrue and/or deliberately violates rules.		
Other	Student engages in problem behavior not listed.	Fleeing room Leaving school building	

Physical Aggression	Student engages in actions involving serious physical contact with intent to cause harm.	Hitting, punching, hitting with an object, kicking, hair pulling, scratching, spitting, Throwing classroom items	
Property Damage	Student participates in an activity that results in destruction or disfigurement of property.	Vandalism	
Technology Violation	Student engages in inappropriate (as defined by school) use of cell phone, music/video players, camera, and/or computer.	Chronic negative behavior with a digital device	

Severe Problem Behaviors Tier 3	Definition	Behavior Examples	Consequence & Behavior Support Options
	These behaviors are extreme; use professional discretion		
Sustained Major Behaviors	Sustained major behaviors (3 or more documented major behaviors) may become severe behaviors.	3 Repeated major behaviors	Student is removed from class immediately by principal, teacher, or support staff. Initial team meeting involving administration, teachers, case manager and/or counselor
Physical Assault	"Assault" is an act done with intent to cause fear in another of immediate bodily harm or death; or the intentional infliction of, or attempt to inflict, bodily harm upon another.	Actions, including fighting or any other assaultive behavior, which causes injury to the student or other persons or which otherwise endangers the health, safety, or welfare of teachers, students, other school district personnel, or other persons.	Administration collaborates and communicates with team supporting this student and discusses next steps before student returns to school/classroom. Involvement of local law enforcement may occur.
Threat Substantive	Expression of intent to physically or sexually harm someone. This expression may be spoken, written, or gestured. Threats can be expressed directly or indirectly to the victim or to others, and threats may be explicit or implied.	Threat is made and student has the means to carry out the threat.	Administration and team meets with caregivers to create a plan for continued support of student. CPI Safety Plan may be implemented.
Possession of Weapon	A "weapon" means any object, device or instrument designed as a weapon or through its use is capable of threatening or producing bodily harm or which may be used to inflict self-injury including, but not limited to,	Any firearm, whether loaded or unloaded; airguns; pellet guns; BB guns; all knives; blades; clubs; metal knuckles; nunchucks; explosives, mace and other propellants; stun guns; ammunition; poisons; chains; arrows; and objects that have been modified to serve as a weapon.	Tier 3 behaviors will be handled by building or district administration in consultation with district policy.
Sexual assault	A physical act of aggression or threat of aggression that involves the touching of another individual's intimate parts or forcing a person to touch any person's intimate parts.	Sexual contact or behavior that occurs without the consent of the victim. This can include fondling, touching, penetration, or forcing the victim to	

		perform sexual acts.	
Possession of an illegal substance	The use and/or possession of alcohol and/or controlled substances on school property	Tobacco, Alcohol, Drug Paraphernalia	
OTHER	Actions which are disruptive of the educational process or dangerous or detrimental to the student or other students, school district personnel or surrounding persons, or which violate the rights of others or which damage or endanger the property of the school, or which otherwise interferes with or obstruct the mission or operations of the school district or the safety or welfare of students or employees.	Leaving school building and not complying with adult directions to stay inside.	