

**School Board Regular Meeting Minutes
Barnum Public Schools ISD 91
November 19, 2019**

The meeting was called to order at 6:30 p.m.

Members Present: P. Coughlin, J. Fuglestad, T. Peterson, P. Poirier, Beth Schatz, J. Unkelhaeuser and Superintendent M. McNulty

Members Absent: C. Fetters

Approval of Agenda:

Motion by Poirier, **seconded** by Fuglestad, and **unanimously carried** to approve the agenda with the following addition to *IX. Consent Agenda*:

- H. Give authority to the Superintendent to sign electronically for the Assurance of Compliance on behalf of the school board. The approval of the board is per Minnesota Rule 3535.9910.

Approval of Minutes:

Motion by Poirier, **seconded** by Fuglestad and **unanimously carried** to approve the Minutes of the Minutes of the Regular Meeting of the School Board, October 15, 2019, and Minutes of the Special Meeting of the School Board, October 22, 2019, and Minutes of the Special Meeting of the School Board, October 24, 2019, and Minutes of the Special Meeting of the School Board, November 7, 2019.

Chairperson's Announcements:

A. Good Things Happening

1. The NHS October blood drive collected 54 units of blood (9 more than their goal) and were able to potentially save up to 162 lives! Thank you to everyone who donated.
2. Our district recently hosted several successful community events: the Goblin Parade at the elementary on October 31, and the 7th Annual Veterans' Day Program at the high school, hosted by the 7th graders, along with the help of the Barnum Band and Choir, the Color Guard, and Legion members.

B. Public Participation: None

Treasurer's Report:

Motion by Poirier, **seconded** by Schatz and **unanimously carried** to approve the Treasurer's Report as of October 31, 2019.

Payment of Bills:

Motion by Poirier, **seconded** by Unkelhaeuser and **unanimously carried** to approve the payment of bills in the amount of \$278,883.20 and payroll paid in October in the amount of \$554,211.81 for a total of \$833,095.01.

Wire Transfer:

Motion by Poirier, **seconded** by Schatz and **unanimously carried** to approve the wire transfer of funds in the amount of \$644,000.00.

Superintendent's Report:

Report given

Consent Agenda:

Motion by Poirier, **seconded** by Fuglestad and **unanimously carried** to approve the Consent Agenda as follows:

- A. Approve the updated District Office Administrative Assistant job description.
- B. Approve the updated Business Manager job description.
- C. Approve the updated Community Education Director job description.
- D. Approve the updated Technology Coordinator, District job description.
- E. Approve the updated Transportation Coordinator job description.
- F. Approve a \$500 donation from the Barnum PTO for 7th Grade Math Day at the Minnesota Zoo.
- G. Approve an in-kind donation of 50 business cards each for Mike, Judi and Gregg from LifeTouch.
- H. Give authority to the Superintendent to sign electronically for the Assurance of Compliance on behalf of the school board. The approval of the board is per Minnesota Rule 3535.9910.

Items for Individual Action and Discussion:

- A. **Motion** by Poirier, **seconded** by Coughlin and **unanimously carried** to approve the hire of the Watson Consulting Group to conduct a student transportation audit and review and, based on the audit, present best-cost options for the district to consider regarding student transportation, including collaboration with Moose Lake School.
- B. **Motion** by Poirier, **seconded** by Fuglestad and **unanimously carried** to approve the hire of Johanna Stenson, School Readiness Assistant - Part-time, effective October 14, 2019. This is in addition to her current duties as Bomber Club Lead Teacher.

- C. **Motion** by Poirier, **seconded** by Coughlin and **unanimously carried** to approve the hire of Brandon Newman and David Duesler, Assistant Boys Basketball Coaches, shared position, effective October 25, 2019.
- D. **Motion** by Poirier, **seconded** by Unkelhaeuser and **unanimously carried** to approve the hire of Sarah Jurek, Assistant Girls Basketball Coach, effective October 25, 2019.
- E. **Motion** by Poirier, **seconded** by Schatz and **unanimously carried** to approve the 2018-2019 World's Best Workforce report as recommended by the Administration/Curriculum Committee.
- F. **Motion** by Poirier, **seconded** by Coughlin and **unanimously carried** to approve increasing the online payment service fee from \$3.50 per usage to \$4.25 per usage. This is due to increased fees charged the district by PaySchools.

**Enrollment Comparison for October
Reporting only.**

Future Meetings:

- A. Special Meeting of the School Board (AFSCME Negotiations), November 21, 2019, 6:00 p.m., Board room
- B. Working Meeting of the School Board, December 3, 2019, 6:30 p.m., Board room
- C. Policy Committee Meeting, December 3, 2019, 7:00 p.m., Board room
- D. Regular Meeting of the School Board, December 17, 2019, 6:30 p.m., Board room

Adjournment:

Motion by Poirier, **seconded** by Fuglestad and **unanimously carried** to approve adjournment of the meeting at 7:32 p.m.



Tim Peterson
School Board Clerk