

Reorganizational School Board Meeting Minutes
Barnum Public Schools ISD 91
January 24, 2023
High School Auditorium

The meeting was called to order at 6:02 p.m.

Pledge of Allegiance

Members Present: L. Bonneville, B. Dinger, S. Ferrin, D. Hultgren, J. Unkelhaeuser and Superintendent B. Peel

Members Absent: B. Anderson

Ceremonial Oath of Office - Hultgren and Unkelhaeuser

Approval of Agenda

Motion by Dinger, **seconded** by Bonneville and **unanimously carried** to approve the agenda as written.

Items for Individual Action and Discussion:

- A1. **Nomination** by Dinger and **approved** by acclamation the election of Jessica Unkelhaeuser as the Chair of the School Board for 2023.
- A2. **Nomination** by Unkelhaeuser and **approved** by acclamation the election of Steph Ferrin as Vice Chair / Treasurer of the School Board for 2023.
- A3. **Nomination** by Dinger and **approved** by acclamation the election of Dawn Hultgren as Clerk of the School Board for 2023.
- B. **Motion** by Dinger, **seconded** by Ferrin and **unanimously carried** to approve the following schedule for 2023 action meetings:
 - Fourth Tuesday of each month of Jan., Feb., Apr., May, June, July, Aug., Sept., Oct. and Nov. at 6:30 p.m. in the High School Auditorium
 - Third Monday of the month of March and December at 6:30 p.m. in the High School Auditorium.
 - The 2023 schedule will be posted on the District Office bulletin board found just outside the office located in the high school building, and on the school website at <https://isd91.org/district/school-board/>.

Motion by Bonneville to table the decision regarding the continuation of livestreaming Board meetings. There was no second to the motion. The motion **failed** to carry.

Motion by Dinger, **seconded** by Hultgren and **carried** to discontinue livestreaming and recording Board meetings. Minutes (unofficial) will be posted within three days following each meeting on the District website at: <https://isd91.org/district/school-board/board-minutes/> and are also printed in the Star Gazette each month.

Voting for: Dinger, Ferrin, Hultgren, Unkelhaeuser. **Voting against:** Bonneville.

- C. The Board Chair assigned 2023 committee appointments. See the attached 2023 School Board Assignments schedule. No motion was required.
- D. **Motion** by Dinger, **seconded** by Ferrin and **unanimously carried** to approve setting Board members' pay for 2023 with no increase from 2022 as follows:
- Chair - \$90/mo.
 - Vice Chair / Treasurer – no pay unless acting chair, then \$90/mo.
 - School Related Workshops - \$60 half day (4 hrs or less), \$90 full day
 - Board Negotiations - \$65 half day (4 hrs or less), \$100 full day
 - Per Meeting - \$60
- E. **Motion** by Unkelhaeuser, **seconded** by Hultgren and **unanimously carried** to approve the 2023 mileage rate for travel at the IRS rate, which is currently set at \$.655/mi.
- F. **Motion** by Dinger, **seconded** by Ferrin and **unanimously carried** to approve the per diem for overnight travel meals for 2023 as follows:
- Breakfast = \$15
 - Lunch = \$15
 - Dinner = \$26
- G. **Motion** by Dinger, **seconded** by Ferrin and **unanimously carried** to approve the school attorneys for 2023 as follows: O'Meara, Leer, Wagner & Kohl, P.A., and Rudy, Gassert, Yetka, Pritchett and Helwig Law Firm; and approving permission for the Superintendent and Board Chair to contact them.
- H. **Motion** by Dinger, **seconded** by Hultgren and **unanimously carried** to approve the official depositories for District funds for 2023 as follows: Northview Bank, Barnum Branch, and Minnesota Trust.
- I. **Motion** by Bonneville, **seconded** by Dinger and **unanimously carried** to approve the Moose Lake Star Gazette as the official newspaper for 2023.
- J. **Motion** by Ferrin, **seconded** by Unkelhaeuser and **unanimously carried** to approve the RESOLUTION AUTHORIZING THE BUSINESS MANAGER AND DISTRICT ADMINISTRATIVE ASSISTANT TO ASSIST IN THE DUTIES OF TREASURER AND CLERK FOR THE BARNUM SCHOOL BOARD.

- K. **Motion** by Dinger, **seconded** by Unkelhaeuser and **unanimously carried** to approve authority for the Superintendent, Business Manager and District Administrative Assistant to:
- Use the School Board Chair, Clerk and Treasurer's electronic and stamped signatures.
 - Make electronic fund transfers to designated depositories.
 - Invest School District funds.

Future Meetings:

- Facilities Committee Meeting, Tuesday, February 14, 2023, 5:00 p.m., H. S. Board Room
- Finance Committee Meeting, Wednesday, February 15, 2023, 7:00 a.m., H. S. Board Room
- Barnum-Moose Lake-Willow River Cooperative Meeting, Wednesday, Feb. 22, 2023, 5:00 p.m.
- Policy Committee Meeting, Tuesday, February 28, 2023, 5:00 p.m., H. S. Board Room
- Action School Board Meeting, Tuesday, February 28, 2023, 6:30 p.m., H. S. Auditorium

Adjournment:

Motion by Bonneville, **seconded** by Ferrin and **unanimously carried** to approve adjournment of the meeting at 7:08 p.m.

Dawn Hultgren, School Board Clerk

2023 School Board Assignments

Barnum Public Schools, ISD No. 91

Board Committees

| Committee | Members | Meeting Times |
|--|--|--|
| Finance, Personnel & Negotiations | Jessica Unkelhaeuser Louis Bonneville Betty Anderson Alt: Beth Dinger | 3rd Wed., 7:00 a.m. H.S. Board Room |
| Facilities, Activities & Transportation | Louis Bonneville Dawn Hultgren Steph Ferrin Alt: Beth Dinger | 2nd Tue., 5:00 p.m. H.S. Board Room |
| Curriculum & Policy | Jessica Unkelhaeuser Beth Dinger Steph Ferrin Alt: Betty Anderson | 4th Tue., 5:00 p.m. H.S. Board Room |
| Barnum-Moose Lake-Willow River | Jessica Unkelhaeuser Steph Ferrin Dawn Hultgren Alt: | 4th Wed., 5:00 p.m. Quarterly |
| Minnesota State High School League (MSHSL) Representative | Louis Bonneville | N/A |

Staff / Board / Community Committees

| | | |
|------------------------------------|--------------------------------|--|
| Staff Development | Steph Ferrin | 2nd Tue., 3:30 p.m. |
| Community Ed Advisory Board | Beth Dinger | 2/27/23, 5/22/23, 8/21/23, 5:30 p.m. CE Office |
| Calendar Committee | Steph Ferrin Betty Anderson | As scheduled |

Continued

Committees Continued

| Committee | Members | Meeting Times |
|--|---|----------------------|
| Continuing Education | Beth Dinger | As scheduled |
| Wellness | Steph Ferrin Alt: Jessica Unkelhaeuser | As scheduled |
| Crisis Management | Jessica Unkelhaeuser | TBD |
| Northern Lights Special Education Cooperative (NLSEC) | Jessica Unkelhaeuser | |
| Early Childhood Advisory Committee | Steph Ferrin | |

Member Ferrin moved the adoption of the following resolution:

RESOLUTION AUTHORIZING THE BUSINESS MANAGER AND DISTRICT ADMINISTRATIVE ASSISTANT TO ASSIST IN THE DUTIES OF TREASURER AND CLERK FOR THE BARNUM SCHOOL BOARD

WHEREAS, Minnesota Statutes §123B, Subd.1, empowers the School Board to elect officers for a period of one year; and

WHEREAS, the School Board of Independent School District No 91, Barnum Public Schools, must identify members of the district to perform duties of treasurer and clerk; and

WHEREAS, the members who perform the duties of Treasurer and Clerk need not be members of the school board;

THEREFORE, BE IT RESOLVED by the School Board of Independent School District No 91, Barnum Public Schools, as follows:

The School Board hereby authorizes the Business Manager and District Administrative Assistant to assist in the duties of treasurer and clerk.

The motion for the adoption of the foregoing Resolution was duly seconded by member Unkelhaeuser and upon a vote being taken thereon, the following voted in favor thereof: Bonneville, Dinger, Ferrin, Hultgren, Unkelhaeuser

And the following voted against the same:

Whereupon such Resolution was declared duly passed and adopted.

Date: 1/24/23

By: Just Leher
Board Chair

By: Dawn Hultgren
Board Clerk