

**School Board Meeting Minutes  
Barnum Public Schools ISD 91  
February 28, 2023  
High School Auditorium**

**The meeting was called to order at 6:30 p.m.**

**Pledge of Allegiance**

**Members Present:** B. Anderson, L. Bonneville, B. Dinger, S. Ferrin, D. Hultgren, J. Unkelhaeuser and Superintendent Peel

**Members Absent:** None

**Ceremonial Oath of Office** – Betty Anderson

**Comments & Requests from Visitors:**

Several community members spoke to the HVAC project and livestreaming of board meetings.

**Approval of Agenda:**

**Motion** by Dinger, **seconded** by Hultgren to approve the agenda. No vote taken.

**Motion** by Bonneville, **seconded** by Ferrin and **unanimously carried** to approve the agenda with the following changes:

- Add to X. *Items for Individual Action and Discussion*:
  - D. Consider approving the Reorganizational Meeting Minutes, January 24, 2023.
- Pull Item C. from IX. *Consent Agenda* and re-letter remaining items, and add and re-letter Item C. to X. *Items for Individual Action and Discussion* as follows:
  - E. Approve the January 2023 Accounts Payable totaling \$249,526.15. (Attachment C)

**Chairperson's Announcements:**

- A. Congratulations to the Barnum One Act crew who took second place at sub-sections and earned an opportunity to perform in the Section 7 competition.
- B. Barnum Senior High Knowledge Bowl is having a successful season. Two of their four teams are ranked in the top 10 out of 53 teams with one meet left this season before the regional tournaments begin.
- C. Congratulations to the Barnum Business Professionals of America (BPA) team members who are all headed to the State competition March 9 - 11, 2023.

- D. Congratulations to the Barnum Math League team on finishing 2nd in the league this year. Also congratulations to Calindria Liggett, Eli Johnson, Murray Salzer, Dylan Wallace, and Bryce Ferguson for finishing 2nd, 7th, 8th, 9th, and 10th places respectively in the individual standings.
- E. BHS senior, Ryan Manahan, recently chose to build a Barnum Community Education GaGa Pit for his Eagle Scout project. Ryan and his friends Thatcher Nelson, Gavin Thiry and Kaden and Xavier Carlson built the pit with materials purchased through a grant from Northland Foundation Youth in Philanthropy.

**Reports:**

- A. Student Representative Hudson Kasberg was not present.
- B. Community Education Director Roxy Olsen-Hurst was present and reported.
- C. Elementary Principal Melisa Maxwell was present and reported.
- D. High School Principal Jodi Fanth was present and reported.
- E. Committee Updates by Bonneville for Facilities and Unkelhaeuser for Finance and Policy
- F. Superintendent Bill Peel was present and reported.

**Consent Agenda:**

**Motion** by Dinger, **seconded** by Bonneville, and **unanimously carried** to approve the Consent Agenda as follows:

- A. Approve the School Board Meeting Minutes, January 24, 2023.
- B. Approve the Treasurer's Report for January 2023.
- C. Approve the resignation of Jeff Kirk, Bus Driver, effective January 20, 2023.
- D. Approve the resignation of Al Lund, Junior High Girls Basketball Coach, effective February 8, 2023.
- E. Approve the resignation of Tony Bender, Varsity Baseball Coach, effective February 17, 2023.
- F. Approve a lane change for Sarah Shefchik from an MA to an MA + 30 effective January 23, 2023.
- G. Approve the hire of David Olson, 1.0 FTE Grade 5 Teacher Long-Term Substitute, effective January 23, 2023, through the end of the FY23 school year.
- H. Approve an eight-week FMLA leave of absence for Sandi Bird beginning April 5, 2023.
- I. Approve a 12-week FMLA leave of absence for Kim Fralich beginning March 6, 2023.
- J. Approve an extension of Ann Finifrock's one-year leave of absence for FY23 to include the 2023-2024 school year.

- K. Approve the hire of Morgan Langhorst, Paraprofessional, effective February 9, 2023.
- L. Approve the following job descriptions:
  - Secondary Principal
  - Elementary Principal
  - School Nurse

**Items for Individual Action and Discussion:**

- A. **Motion** by Ferrin, **seconded** by Dinger and **unanimously carried** to approve the Resolution Accepting Donations.
- B. **Motion** by Dinger, **seconded** by Ferrin and **unanimously carried** to approve policies 203.5, 203.6, 205, 531, 532, 533 with no significant content changes as recommended by the Policy Committee.
- C. **Motion** by Bonneville, **seconded** by Unkelhaeuser and **unanimously carried** to approve the RESOLUTION FILLING SCHOOL BOARD VACANCY BY APPOINTMENT.
- D. **Motion** by Dinger, **seconded** by Unkelhaeuser and **unanimously carried** to approve the Reorganizational Meeting Minutes, January 24, 2023.
- E. **Motion** by Dinger, **seconded** by Bonneville and **unanimously carried** to approve the January 2023 Accounts Payable totaling \$249,526.15.

**Future Meetings:**

- A. Facilities, Activities & Transportation Committee Meeting, Tuesday, March 14, 5:00 p.m., High School Board Room
- B. Finance, Personnel & Negotiations Committee Meeting, Wednesday, March 15, 2023, 7:00 a.m., High School Board Room
- C. Policy Committee Meeting, Monday, March 20, 2023, 5:00 p.m., High School Board Room
- D. School Board Meeting, Monday, March 20, 2023, 6:30 p.m., High School Auditorium.

**Adjournment:**

**Motion** by Bonneville, **seconded** by Unkelhaeuser, and **unanimously carried** to adjourn the meeting at 7:25 p.m.

---

Dawn Hultgren, School Board Clerk

## Barnum Public School District Treasurer's Report - January, 2023

Cash Transactions by	FUND 01	FUND 02	FUND 03*	FUND 04	FUND 05*	FUND 06	FUND 07	FUND 11*	FUND 18	Total
	General	Food Service	Transportation	Community Education	Capital	Construction	Debt Service	Student Activity Accounts	Custodial Fund (Scholarships)	
Beginning Cash Balance	\$ 1,759,053	\$ 261,367	\$ (254,228)	\$ 165,573	\$ (116,655)	\$ 0	\$ 269,140	\$ 85,026	\$ -	\$ 2,169,275
Receipts (+)	\$ 631,140	\$ 36,195	\$ 175	\$ 23,686	\$ 101,056	\$ -	\$ -	\$ 24,074	\$ -	\$ 816,325
Journal Entries (Bank Txns)	\$ (39,897)	\$ -	\$ -	\$ (700)	\$ 1,092	\$ -	\$ (245,763)	\$ 285	\$ -	\$ (284,982)
Payroll	\$ (412,608)	\$ (15,396)	\$ (30,512)	\$ (23,746)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (482,262)
Accounts Payable	\$ (142,938)	\$ (56,830)	\$ (7,849)	\$ (2,437)	\$ (39,005)	\$ -	\$ -	\$ (467)	\$ -	\$ (249,526)
<b>Ending Cash Balance</b>	<b>\$ 1,794,749</b>	<b>\$ 225,336</b>	<b>\$ (292,413)</b>	<b>\$ 162,376</b>	<b>\$ (53,512)</b>	<b>\$ 0</b>	<b>\$ 23,377</b>	<b>\$ 108,917</b>	<b>\$ -</b>	<b>\$ 1,968,830</b>

\* MDE recognizes Fund 01, Fund 03, Fund 05, and Fund 11 as the same fund (01). We use these funds throughout the year and transfer from Fund 01 to balance out.

Revenue & Expenditure	FUND 01	FUND 02	FUND 03	FUND 04	FUND 05	FUND 06	FUND 07	FUND 11	FUND 18	Total	
	General	Food Service	Transportation	Community Education	Capital	Construction	Debt Service	Student Activity Accounts	Custodial Fund (Scholarships)		F 01+03+05
Budgeted Annual Revenue	\$ 7,955,322	\$ 379,500	\$ 507,963	\$ 261,991	\$ 323,163	\$ -	\$ 331,790	\$ -	\$ -	\$ 9,759,729	\$ 8,786,448
YTD Revenue	\$ 3,943,404	\$ 212,152	\$ 1,251	\$ 166,197	\$ 94,062	\$ -	\$ 91,423	\$ 100,626	\$ -	\$ 4,609,114	\$ 4,038,716
Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>% to Budget</b>	<b>50%</b>	<b>56%</b>	<b>0%</b>	<b>63%</b>	<b>29%</b>	<b>0%</b>	<b>28%</b>	<b>0%</b>	<b>0%</b>	<b>47%</b>	
Budgeted Annual Expense	\$ 7,536,319	\$ 426,469	\$ 588,390	\$ 333,563	\$ 405,752	\$ -	\$ 258,225	\$ -	\$ -	\$ 9,548,718	\$ 8,530,461
YTD Expense	\$ 3,382,128	\$ 220,967	\$ 293,476	\$ 184,524	\$ 349,827	\$ -	\$ 257,850	\$ 83,345	\$ 88	\$ 4,772,204	\$ 4,025,431
Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>% to Budget</b>	<b>45%</b>	<b>52%</b>	<b>50%</b>	<b>55%</b>	<b>86%</b>	<b>0%</b>	<b>100%</b>	<b>0%</b>	<b>0%</b>	<b>50%</b>	

Monthly Payroll Breakdown				Bank (Cash) Balances			
Data from Payroll Register	202313 1/15/2023	202314 1/31/2023	Total Payroll	Account Name	1/31/2023	12/31/2022	Increase (Decrease)
Wages	207,071.23	216,396.65	<b>423,467.88</b>	NV Checking (Primary)	\$ 150,295.61	\$ 100,711.17	\$ 49,584.44
Employer Health Ins	25,075.06	25,335.06	<b>50,410.12</b>	PMA	\$ 1,873,028.59	\$ 2,109,946.78	\$ (236,918.19)
Employer Life	184.94	183.15	<b>368.09</b>				
Employer LTD	631.08	628.41	<b>1,259.49</b>				
Employer Share PERA	4,094.52	4,511.07	<b>8,605.59</b>				
Employer Share TRA	12,838.37	12,771.31	<b>25,609.68</b>				
Employer TSA Match	2,519.09	2,519.09	<b>5,038.18</b>				
VEBA	43,420.00	510.00	<b>43,930.00</b>				
Employer Medicare/OASDI	14,778.64	15,226.76	<b>30,005.40</b>				
<b>Total Gross Payroll</b>	<b>310,612.93</b>	<b>278,081.50</b>	<b>588,694.43</b>		<b>\$ 2,023,324.20</b>	<b>\$ 2,210,657.95</b>	<b>\$ (187,333.75)</b>

Member Ferrin moved the adoption of the following resolution:

**RESOLUTION NO. 2/28/2023**

**RESOLUTION ACCEPTING DONATIONS – SHORT FORM**

WHEREAS, in accordance with the Resolution Accepting Donations that detailed applicable Minnesota Statutes and was adopted January 24, 2023;

THEREFORE, BE IT RESOLVED, that the School Board of Independent School District #91, Barnum, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Environmental Consulting and Testing Inc	1,000.00	Robotics
<b>Total Donations Received</b>	<b>\$1,000.00</b>	

The motion for the adoption of the foregoing Resolution was duly seconded by member Dinger and upon a vote being taken thereon, the following voted in favor thereof:

Anderson, Bonnevillie, Dinger, Ferrin, Hultgren, Unkelhauser

And the following voted against the same:

Whereupon, said Resolution was declared duly adopted.

Date: 2/28/23

By: [Signature]  
Chair

By: [Signature]  
Clerk

Member Bonneville moved the adoption of the following resolution:

## **RESOLUTION FILLING SCHOOL BOARD VACANCY BY APPOINTMENT**

**WHEREAS**, a vacancy exists in the office of school board member with a term expiring on the first Monday of January 2025; and

**WHEREAS**, the vacancy occurred more than ninety (90) days prior to the first Tuesday after the first Monday in November in the year the vacancy occurred and prior to the fourth year of the vacant term;

**NOW THEREFORE BE IT RESOLVED** by the School Board of Independent School District No. 91, State of Minnesota, as follows:

Pursuant to Minnesota Statutes, Section 123B.09, Subd. 5b, Patrick Poirier is hereby appointed to fill the vacancy and to serve until a successor is elected and qualified in a November 2023 special election. The appointment shall be effective thirty (30) days after the adoption of this resolution unless a valid petition to reject the appointee is filed with the school district clerk pursuant to Minnesota Statutes, Section 123B.09, Subd. 5b(b) within that thirty (30) day time period.

The motion for the adoption of the foregoing Resolution was duly seconded by member Unkelhaeuser and upon a vote being taken thereon, the following voted in favor thereof:

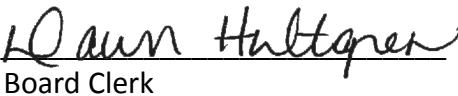
Anderson, Bonneville, Dinger, Ferrin, Hultgren, Unkelhaeuser

And the following voted against the same: none

Whereupon such Resolution was declared duly passed and adopted.

Date: 2/28/23

By:   
Board Chair

By:   
Board Clerk