

**Reorganizational School Board Meeting Minutes  
Barnum Public Schools ISD 91  
January 23, 2024  
High School Auditorium**

**The meeting was called to order at 5:31 p.m.**

**Pledge of Allegiance**

**Members Present:** B. Anderson, L. Bonneville, B. Dinger, S. Ferrin, D. Hultgren, P. Poirier, J. Unkelhaeuser and Superintendent B. Peel

**Members Absent:** none

**Approval of Agenda**

**Motion** by Poirier, **seconded** by Bonneville and **unanimously carried** to approve the agenda as written.

**Items for Individual Action and Discussion:**

- A. Accept and vote on nominations for Chair, Vice Chair / Treasurer and Clerk for 2024.
  1. **Nomination** and **approval** by vote to elect **Jessica Unkelhaeuser** as the **Chair** of the School Board for 2024. Voted for Unkelhaeuser - Anderson, Dinger, Ferrin, Unkelhaeuser; voted for Poirier - Bonneville, Hultgren, Poirier.
  2. **Nomination** and **approval** by acclamation to elect **Steph Ferrin** as the **Vice Chair / Treasurer** of the School Board for 2024.
  3. **Nomination** and **approval** by acclamation to elect **Dawn Hultgren** as the **Clerk** of the School Board for 2024.
  4. **Motion** by Poirier, **seconded** by Unkelhaeuser and **unanimously carried** to approve the Resolution Electing Officers of the School Board for 2024 as approved by vote/acclamation in A.1-A.3.

B. The following dates, times and locations were established for 2024 board and committee meetings. No motion was required.

- Action board meetings: Fourth Tuesday of each month with the exception of February and December, 6:30 p.m., high school auditorium or as noted
  - February 26 (Monday), 6:00 p.m., high school media center
  - March 26 (Tuesday), 6:30 p.m., high school auditorium
  - April 23 (Tuesday), 6:30 p.m., high school auditorium
  - May 28 (Tuesday), 6:30 p.m., elementary media center
  - June 25 (Tuesday), 6:30 p.m., elementary media center
  - July 23 (Tuesday), 6:30 p.m., elementary media center
  - August 27 (Tuesday), 6:30 p.m., elementary media center
  - September 24 (Tuesday), 6:30 p.m., high school auditorium
  - October 22 (Tuesday), 6:30 p.m., high school auditorium
  - November 26 (Tuesday), 6:30 p.m., high school auditorium
  - December – to be determined
  
- Work sessions: and as scheduled
  - February 26 (Monday), 5:00 p.m., high school boardroom
  - March 26 (Tuesday), 5:00 p.m., high school boardroom
  
- Facilities, Activities & Transportation Committee meetings:
  - April 23 (Tuesday), 5:30 p.m., high school boardroom
  - October 22 (Tuesday), 5:30 p.m., high school boardroom
  - Building project meetings will be scheduled as needed
  
- Finance, Personnel & Negotiations Committee meetings:
  - March 26 (Tuesday), 5:00 p.m., high school boardroom
  - June 25 (Tuesday), 5:30 p.m., elementary media center
  - November 26 (Tuesday), 5:30 p.m., high school boardroom
  
- Curriculum & Policy Committee meetings:
  - July 23 (Tuesday), 5:00 p.m., elementary media center
  - December – to be determined, prior to the regular board meeting
  
- The 2024 schedule will be posted on the District Office bulletin board found just outside the office located in the high school building, and on the school website at <https://isd91.org/district/school-board/>.

C. The Board Chair assigned 2024 committee appointments. No motion was required.

- D. **Motion** by Bonneville, **seconded** by Poirier and **carried** to approve setting Board members' pay for 2024 with no change from 2023 as follows:
- Chair - \$90/mo.
  - Vice Chair / Treasurer – no pay unless acting chair, then \$90/mo.
  - School Related Workshops - \$60 half day (4 hrs or less), \$90 full day
  - Board Negotiations - \$65 half day (4 hrs or less), \$100 full day
  - Per Meeting - \$60
- Voting for: Anderson, Dinger, Ferrin, Hultgren, Poirier, Unkelhaeuser. Voting against: Bonneville
- E. **Motion** by Ferrin, **seconded** by Bonneville and **unanimously carried** to approve the 2024 mileage rate for travel at the IRS rate, which is currently set at \$.67/mi.
- F. **Motion** by Ferrin, **seconded** by Bonneville and **unanimously carried** to approve the per diem for overnight travel meals for 2024 as follows:
- Breakfast = \$18
  - Lunch = \$20
  - Dinner = \$36
- G. **Motion** by Ferrin, **seconded** by Poirier and **unanimously carried** to approve the school attorneys for 2024 as follows: Pemberton Law; and Rudy, Gassert, Yetka, Pritchett and Helwig Law Firm; and approving permission for the Superintendent and Board Chair to contact them.
- H. **Motion** by Poirier, **seconded** by Bonneville and **unanimously carried** to approve the official depositories for District funds for 2024 as follows: Northview Bank, Barnum Branch, and Minnesota Trust.
- I. **Motion** by Bonneville, **seconded** by Poirier and **unanimously carried** to approve the Moose Lake Star Gazette as the official newspaper for 2024.
- J. **Motion** by Poirier, **seconded** by Unkelhaeuser and **unanimously carried** to approve raising the hourly pay rate for non-licensed substitutes to \$15. Member Ferrin abstained from voting.
- K. **Motion** by Ferrin, **seconded** by Unkelhaeuser and **unanimously carried** to approve the RESOLUTION AUTHORIZING THE BUSINESS MANAGER AND DISTRICT ADMINISTRATIVE ASSISTANT TO ASSIST IN THE DUTIES OF TREASURER AND CLERK FOR THE BARNUM SCHOOL BOARD.

- L. **Motion** by Bonneville, **seconded** by Ferrin and **unanimously carried** to approve authority for the Superintendent, Business Manager and District Administrative Assistant to:
- Use the School Board Chair, Clerk and Treasurer's electronic and stamped signatures.
  - Make electronic fund transfers to designated depositories.
  - Invest School District funds.

**Future Meetings:** see above schedule

**Adjournment:**

**Motion** by Poirier, **seconded** by Bonneville and **unanimously carried** to approve adjournment of the meeting at 6:35 p.m.

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Dawn Hultgren, School Board Clerk