

**School Board Meeting Minutes**  
**Barnum Public Schools ISD 91**  
**July 23, 2024**  
**Elementary Media Center**

**The meeting was called to order at 6:30 p.m.**

**Pledge of Allegiance**

**Members Present:** B. Anderson, L. Bonneville, B. Dinger, D. Hultgren, P. Poirier, J. Unkelhaeuser and Superintendent Peel

**Members Absent:** S. Ferrin

**Comments & Requests from Visitors:**

A Carlton County Fair representative spoke to their need for workers and a Barnum Area Community Club representative spoke to their donation procedures.

**Approval of Agenda:**

**Motion** by Poirier, **seconded** by Bonneville and **unanimously carried** to approve the agenda with the following changes:

- *Add to IX. Items for Individual Action and Discussion:*
  - F. Consider approving the resignation of Samantha Birman, Elementary Principal, effective July 26, 2024.
  - G. Concessions

**Chairperson's Announcements:**

We will have four open school board member seats in this upcoming 2024 general election. These seats are for four-year terms that begin January 2025. The Filing of Affidavits of Candidacy for these seats are from July 30 – August 13, 2024. More information can be found on our website at: [isd91.org/district/2024-school-board-election/](http://isd91.org/district/2024-school-board-election/)

**Reports:**

- A. Student Representative
- B. Community Education Coordinator
- C. Board Committees
  - Curriculum & Policy
    - Policies reviewed in July (including missed Feb. policies) per review cycle:
      - 409 Employee Publications, Instructional Materials, Inventions, and Creations
      - 517 Student Recruiting
      - 518 DNR-DNI Orders
      - 531 Pledge
      - 533 Use of Peace Officers for Student Removal

- 612.1 Development of Parent and Family Engagement Policies for Title I Programs
  - 616 School District System Accountability
  - Single review policies reviewed in July due to non-substantial updates:
    - 102, 104, 204, 207, 413, 416, 418, 419, 425, 503, 506, 507, 509, 512, 513, 515, 516, 521, 524, 532, 535, 601, 602, 603, 604, 607, 608, 609, 613, 614, 615, 619, 620, 624, 707, 708, 709, 802, 806
- D. Superintendent - Bill Peel

**Consent Agenda:**

**Motion** by Poirier, **seconded** by Unkelhaeuser, and **unanimously carried** to approve the Consent Agenda as follows:

- A. Approve the School Board Meeting Minutes, June 25, 2024.
- B. Approve the Treasurer’s Report for June 2024.
- C. Approve the June 2024 Accounts Payable totaling \$616,876.84.
- D. Approve the resignation of Eric Bigelow, Bus Driver, effective July 4, 2024.
- E. Approve the 2024-2025 coaching assignments as recommended by Dave Duesler, A.D.
- F. Approve the reinstatement of non-licensed staff previously placed on seasonal layoff per approved schedule.
- G. Approve the 2024 - 2025 CONTRACT FOR FAMILY SCHOOL SUPPORT WORKER.
- H. Approve a lane change for Jill Juntunen from M.A. +20 to M.A. +30, effective August 26, 2024.
- I. Approve the hire of Sarah Miller, 1.0 FTE Licensed School Nurse, effective August 26, 2024.

**Items for Individual Action and Discussion:**

- A. **Motion** by Bonneville, **seconded** by Poirier and **unanimously carried** to approve the Resolution Accepting Donations.
- B. **Motion** by Poirier, **seconded** by Dinger and **unanimously carried** to approve the following policies that were reviewed April - July as recommended by the Policy Committee: 403, 404, 405, 407, 408, 409, 410, 412, 413, 414, 415, 417, 418, 419, 427, 527, 528, 529, 530, 601, 603, 612.1, 616; as well as one-time review policies: 102, 104, 204, 207, 416, 425, 503, 506, 507, 509, 512, 513, 515, 516, 521, 524, 532, 535, 602, 604, 607, 608, 609, 613, 614, 615, 619, 620, 624, 707, 708, 709, 802, 806.

- C. **Motion** by Poirier, **seconded** by Bonneville, and **unanimously carried** to approve the Resolution Relating to the Election of School Board Members and Calling the School District General Election.
- D. **Motion** by Poirier, **seconded** by Unkelhaeuser, and **unanimously carried** to approve the participation fees for FY25 as recommended by the Athletic Director.
- E. **Motion** by Poirier, **seconded** by Bonneville, and **unanimously carried** to approve the Resolution Adopting the School District’s Long-Term Facilities Maintenance (LTFM) Plan. FY26 LTFM 10-Yr Expenditures Application. FY26 LTFM 10-Yr Revenue Projection.
- F. **Motion** by Poirier, **seconded** by Unkelhaeuser, and **unanimously carried** to approve the resignation of Samantha Birman, Elementary Principal, effective July 26, 2024.
- G. Discussion was held regarding the handling of concessions. No action taken.

**Future Meetings:**

- A. Working Board Meeting, Monday, August 12, 2024, 5:30 p.m., Elementary Media Center
- B. School Board Meeting, Tuesday, August 27, 2024, 6:30 p.m., Elementary Media Center

**Adjournment:**

**Motion** by Bonneville, **seconded** by Poirier, and **unanimously carried** to adjourn the meeting at 7:41 p.m.

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Dawn Hultgren, School Board Clerk